



Inner North West Community Committee

Headingley, Hyde Park & Woodhouse, Weetwood

Meeting to be held in Woodsley Road Community Centre

Thursday, 18th June, 2015 at 7.00 pm

Councillors:

J Pryor
J Walker
N Walshaw

Headingley;
Headingley;
Headingley;

J Akhtar
G Harper
C Towler

Hyde Park and Woodhouse;
Hyde Park and Woodhouse;
Hyde Park and Woodhouse;

J Bentley
S Bentley
J Chapman

Weetwood;
Weetwood;
Weetwood;





Co-optees

Agenda compiled by: Andy Booth 0113 247 4325
Governance Services Unit, Civic Hall, LEEDS LS1 1UR
West North West Area Leader: Shaid Mahmood Tel: 395 1652

*Images on cover from left to right:
Headingley – Carnegie Pavilion; Bin yard at 'the Harolds'
Hyde Park & Woodhouse - Hyde Park cinema; Makkah Masjid Mosque
Weetwood - Beckett Park campus; St Chad's Church*

A G E N D A

Item No	Ward/Equal Opportunities	Item Not Open		Page No
1			<p>APPEALS AGAINST REFUSAL OF INSPECTION OF DOCUMENTS</p> <p>To consider any appeals in accordance with Procedure Rules 15.2 of the Access to Information Procedure Rules (in the event of an Appeal the press and public will be excluded).</p> <p>(*In accordance with Procedure Rule 15.2, written notice of an appeal must be received by the Head of Governance Services at least 24 hours before the meeting).</p>	
2			<p>EXEMPT INFORMATION - POSSIBLE EXCLUSION OF PRESS AND PUBLIC</p> <p>1 To highlight reports or appendices which officers have identified as containing exempt information, and where officers consider that the public interest in maintaining the exemption outweighs the public interest in disclosing the information, for the reasons outlined in the report.</p> <p>2 To consider whether or not to accept the officers recommendation in respect of the above information.</p> <p>3 If so, to formally pass the following resolution:-</p> <p>RESOLVED – That the press and public be excluded from the meeting during consideration of the following parts of the agenda designated as containing exempt information on the grounds that it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the press and public were present there would be disclosure to them of exempt information, as follows:-</p>	

Item No	Ward/Equal Opportunities	Item Not Open		Page No
3			LATE ITEMS To identify items which have been admitted ti the agenda by the Chair for consideration. (the special circumstances shall be specified in the minutes)	
4			DECLARATION OF DISCLOSABLE PECUNIARY INTERESTS To disclose or draw attention to any disclosable pecuniary interests for purposes of Section 31 of the Localism Act 2011 and paragraphs 13-16 of the Members' Code of Conduct	
5			APOLOGIES FOR ABSENCE To receive any apologies for absence	
6			MINUTES - 20 MAY 2015 To confirm as a correct record, the minutes of the meeting held on 20 May 2015	1 - 4
7			OPEN FORUM In accordance with paragraphs 4.16 and 4.17 of the Community Committee Procedure Rules, at the discretion of the Chair a period of up to 10 minutes may be allocated at each ordinary meeting for members of the public to make representations or to ask questions on matters within the terms of reference of the Community Committee. This period of time may be extended at the discretion of the Chair. No member of the public shall speak for more than three minutes in the Open Forum, except by permission of the Chair.	
8			APPOINTMENTS TO OUTSIDE BODIES COVER REPORT 130515 To receive and consider the attached report of the City Solicitor	5 - 12

Item No	Ward/Equal Opportunities	Item Not Open		Page No

INNER NORTH WEST COMMUNITY COMMITTEE

WEDNESDAY, 20TH MAY, 2015

PRESENT: Councillor J Akhtar in the Chair

Councillors J Bentley, S Bentley, G Harper,
J Pryor, C Towler and N Walshaw

37 Late Items

There were no late items, however additional information in relation to Agenda Item 9, Youth Activities Fund Allocation Report was circulated prior to the meeting.

38 Declaration of Disclosable Pecuniary Interests

There were no declarations of disclosable pecuniary interests.

39 Apologies for Absence

Apologies for absence were submitted on behalf of Councillors J Chapman and J Walker.

40 Open Forum

In accordance with the Community Committee Procedure Rules, the Chair allowed a period of up to 10 minutes for members of the public to make representations or ask questions on matters within the terms of reference of the Community Committee.

Reference was made to an application that had been made for a Temporary Event Notice at a property on Victoria Road and Area Officers were requested to check on the progress with this application.

41 Election of the Community Committee Chair for the 2015/2016 Municipal Year

The report of the City Solicitor set out the arrangements for the election of Chairs to Community Committees and recommended that Members elected an eligible Member to the position of Inner North West Community Committee for the 2015/16 Municipal Year.

The deadline for nominations had finished on 19th May 2015. A nomination for Chair had been submitted on behalf of Councillor Jonathon Pryor.

Councillor Akhtar expressed his thanks to Members of the Inner North West Community Committee and to officers in Area Support Team for their support during his four years as Chair of the Committee.

Members of the Committee also thanked Councillor Akhtar for his work as Community Committee Chair.

RESOLVED – That Councillor Jonathon Pryor be elected as Chair of the Inner North West Community Committee for the 2015/16 Municipal Year.

Councillor Pryor assumed the Chair from this point of the meeting.

42 Youth Activities Fund Allocation Report

The report of the West North West Area Leader advised the Inner North West Community Committee of the following:

- The Youth Activities Fund budget allocation in 2015/16
- Projects for consideration and approval from the Youth Activities Fund allocation for 2015/16

Nicole Darbyshire, West North West Area Support Team presented the report.

Members' attention was brought to applications that had been considered by the Children & Young People's Sub Group.

With regards to the application from the Youth Service for the Lazer Centre Summer of Activities, it was reported that the project cost could be reduced by £1,000. Concerns were expressed that this still did not represent good value for money per session provided.

Further details were also provided regarding the applications for The Works Skateboarding and BMX, Mighty Chefs ASC, Mighty Chefs Holiday Club and ESNW Summer Activities.

RESOLVED

Given the additional information provided above, the Inner North West Community Committee approved the following projects:

Project Name	Organisation / Department	Amount
Al Haq Boredom No More	Al Haq Supplementary School	£1700
National Citizens Service	Leeds Youth Service	£1100
The Works Skateboarding and BMX	The Works	£1050
ESNW Summer Activities	ESNW Cluster	£1305
Mighty Chefs ASC	Mighty Chefs	£631
Mighty Chefs Holiday Club	Mighty Chefs	£419

Draft minutes to be approved at the meeting
to be held on Thursday, 18 June 2015

Sporting Summer BARCA	BARCA	£2174
Minecraft Activities	Leeds Libraries	£788

The following projects were not approved by the Inner North West Community Committee:

Project Name	Organisation / Department	Amount
Lazer Centre Summer of Activities	Leeds Youth Service	£4970
Burley Juniors	Better Communities Leeds	£4566
Meanwood Junior Playscheme	Meanwood Junior Playscheme	£4285

43 Minutes - 12 March 2015

RESOLVED – That the minutes of the meeting held on 12 March 2015 be confirmed as a correct record.

44 Date and Time of Next Meeting

Thursday, 18 June 2015 at 7.00 p.m.

This page is intentionally left blank



Report of: City Solicitor

Report to: Inner North West Community Committee - Headingley, Hyde Park & Woodhouse and Weetwood Wards

Report author: Andy Booth – 0113 24 74325

Date: 18 June 2015

For decision

Community Committee Appointments 2015/2016

Purpose of report

- 1 The purpose of this report is to invite the Committee to make appointments to the following, as appropriate:-
 - Those Outside Bodies as detailed at Appendix 1;
 - One representative to the Corporate Parenting Board;
 - The Committee's 'Community Lead Members', as listed; and
 - Those Children's Services Cluster Partnerships, also as listed.

Main issues

1. **Outside Bodies**
2. Member Management Committee annually determines which Outside Bodies will be delegated to Community Committees for appointment. Attached at Appendix 1 are those organisations that Member Management Committee has determined should continue to be made by this Community Committee.
3. **Community Lead Members**
4. In May 2013, Executive Board recommended that Area (Community) Committees appoint Area Lead Members, in accordance with the defined roles as subsequently presented to the Annual Council Meeting as part of the Council's Executive Arrangements.

5. Children's Services Cluster Partnerships

6. In June 2013, Member Management Committee resolved that the nomination of Elected Member representatives to the local Children's Services Cluster Partnerships be delegated to Area (Community) Committees for determination.

7. Corporate Parenting Board

8. In recent years Community Committees have been seen as the appropriate principle body by which local Elected Member representatives are appointed to the Corporate Parenting Board.

Options

9. Outside Bodies

10. The Community Committee is requested to determine the appointments to those Outside Bodies as detailed within Appendix 1. The Council's Appointments to Outside Bodies Procedure Rules can be made available to Members upon request.
11. The Community Committee should first consider whether it is appropriate for an appointment to be of a specific office holder¹ either by reference to the constitution of the outside body concerned (if available), or in the light of any other circumstances as determined by the Community Committee. Such appointments would then be offered on this basis.
12. Nominations will then be sought for the remaining places, having regard to trying to secure an overall allocation of places which reflects the proportion of Members from each Political Group on the Community Committee as a whole.
13. All appointments are subject to annual change unless otherwise stated within the constitution of the external organisation, which will therefore be reflected on the table at Appendix 1. Each appointment (including in-year replacements) runs for the municipal year, ending at the next Annual Council Meeting.
14. Elected Members will fill all available appointments but it is recognised that Political Groups may not wish to take up vacancies which are made available to them. In such circumstances, vacancies will be notified to the Community Committee and agreement sought as to whether the vacancy will be filled.
15. A vacancy occurring during the municipal year will normally be referred to the Community Committee for an appointment to be made, having regard to the principles described above.
16. Community Committees may review the list of organisations to which they are asked to make appointments at any time and make recommendations to Member Management Committee.
17. **Appointments 2015/2016**
18. This year there are 4 appointments to be made in relation to the following organisations:-

¹ For example it may be considered necessary or otherwise appropriate to appoint a specific Ward Member

- Burley Lodge Centre
- Cardigan Centre
- Ireland Wood Children's Centre Management Committee
- Better Communities Leeds Board of Directors

Housing Advisory Panels

With regard to the Inner North West Housing Advisory Panel (HAP), listed in Appendix 1. Due to the changes in the structure of the HAPs to match the Community Committee areas in 2014/15, a dedicated report concerning this matter from Neighbourhoods and Housing directorate is included elsewhere on the agenda for Members' consideration.

19. Community Lead Member Roles

20. The Community Lead Member role aims to provide a local "lead" perspective and further facilitate local democratic accountability; particularly in conjunction with the relevant Executive Member. It is formally defined as covering the following areas:

- To provide local leadership and champion the agenda at the Community Committee.
- To represent the Community Committee at relevant meetings, forums and local partnerships.
- To build links with key services and partners.
- To provide a link between the Community Committee and the Executive Member to ensure local needs are represented, issues are highlighted, best practice is shared and to facilitate local solutions to any issues.
- To maintain an overview of local performance.
- To consult with the Community Committee and represent local views as part of the development and review of policy.

21. As set out in the Constitution, the Community Committee is invited to appoint to the following Community Lead Member roles, in respect of:

- **Environment & Community Safety (Currently Cllr N Walshaw)**
- **Children's Services (Currently Cllr S Bentley)**
- **Employment, Skills and Welfare (Currently Cllr J Pryor)**
- **Health, Wellbeing and Adult Social Care (Currently Cllr J Akhtar)**

22. In recognition of the differing size of individual Community Committees and that these roles may need to be tailored to best reflect specific local needs and circumstances, Community Committees may wish to consider splitting two of the roles namely:

- Environment & Community Safety – with one Member focusing on the environment agenda and another on community safety.
- Health, Wellbeing and Adult Social Care – with one Member covering the public health and wellbeing agenda and another focusing upon adult social care.

23. Corporate Parenting Board

24. Under the Children's Act 1989, all local Councillors are corporate parents, this means they have responsibilities relating to the quality of services for those children who have been taken into care by the local authority (children looked after).

25. Executive Board has previously agreed a clearer framework for the corporate parenting role in Leeds. This included establishing a core group of councillors with a special interest in leading the work on Corporate Parenting - the 'Corporate Parenting Board'. This core group includes representation from each of the 10 Community Committees and takes particular responsibilities relating to influencing, performance monitoring, and governance of those issues and outcomes that affect looked after children.
26. In February 2015, Executive Board approved a report that proposed a number of developments to enhance the Corporate Parenting Board, including a better link to the 'Care Promise' for looked after children and more regular involvement from senior leaders and partners both within and outside of the Council. The Board considers information including fostering services, residential care, looked after children's educational attainment and their voice and influence across the city. Representatives are asked to link back to local looked after children's issues through their Community Committee and champion the importance of effectively supporting those children. This is an important role within the overall framework of support and accountability for looked after children's services. The March 2015 Ofsted report for Leeds highlighted the positive benefits and impact of the Board's work.
27. The Community Committee is asked to appoint one representative to the Corporate Parenting Board for the duration of the 2015/16 municipal year. The Committee may consider it appropriate to combine the role with that of the Community Lead Member for Children's Services.
28. It should be noted that membership of the Corporate Parenting Board is encouraged for any Elected Members with a particular interest in the outcomes of looked after children, therefore whilst each Community Committee is asked to appoint one Member (to ensure an even geographic spread), it is possible for additional Members to participate. Therefore, additional Members with a particular interest are advised to approach the Chair of the Corporate Parenting Board.

29. **Children's Services Cluster Partnerships**

30. Clusters are local partnerships (25 in total plus a SILC partnership) that include, amongst others, the Children's Social Work Service, schools, governors, Police, Leeds City Council youth service, Youth Offending Service, Children's Centres, Housing services, third sector, health, local elected members and a senior representative from children's services. Local clusters are key to the Children & Families Trust Board partnership and delivery arrangements. They aim to:
- enable local settings and services to work together effectively to improve outcomes for children, young people and their families;
 - build capacity to improve the delivery of preventative and targeted services to meet local needs;
 - create the conditions for integrated partnership working at locality level;
 - promote the Children & Young People's Plan and the ambition of a child friendly city across the locality.
31. A "well-coordinated locality and cluster approach results in early identification and extensive work with families according to need." (Ofsted report, March 2015).
32. Clusters began life as extended services for schools and have grown to engage a wide range of partners who provide early help and early intervention and prevention. In April

2011, the Children & Families Trust Board and Schools Forum agreed the adoption of a minimum standard for the terms of reference across the cluster partnerships, which included elected members as standing members of the governance group for each partnership.

33. Elected Members also sit alongside a senior leader (Local Authority Partner) from the Children's Services directorate to be part of the Council's representation on each cluster partnership.
34. In June 2013 Member Management Committee delegated the nomination of Elected Member representatives to local Children's Services Cluster partnerships to Area (Community) Committees. This was with the aim of establishing a clear formal link between those Committees and Clusters. It was also with the intention of building closer working arrangements to better support the needs children and families across the city.
35. The Committee is invited to nominate Members to each cluster partnership within their area. The table below sets out the suggested numbers, Ward links and current representation as a basis for discussion:

Cluster	Number of Elected Members suggested	Suggested Ward link	Current Elected Member Representation
ESNW (Extended Services North West: Weetwood, Adel & Wharfedale)	2	1 Adel & Wharfedale 1 Weetwood	Appointee of Outer North West CC Cllr J Bentley
Inner NW Hub	2	1 Kirkstall 1 Headingley	Appointee of Inner West CC Cllr J Pryor
Open XS (Hyde Park, Woodhouse and part of Headingley)	1	1 Hyde Park and Woodhouse	Cllr J Akhtar

Corporate considerations

a. Consultation and engagement

This report facilitates the necessary consultation and engagement with Community Committee Members in respect of appointments to the designated positions and Outside Bodies. Given that the Community Committee is the relevant appointing body, there is no requirement to undertake a public consultation exercise on such matters.

b. Equality and diversity / cohesion and integration

Both the Community Lead Member roles and the Corporate Parenting role aim to champion, address and monitor issues arising in their respective fields, whilst also providing clear links with the relevant Executive Member, Council officers and

partner agencies. As such, these roles would also look to address any equality, diversity, cohesion or integration issues arising in their specific areas.

Also, Council representation on Outside Bodies and Children's Services Cluster Partnerships will enable those appointed Members to act as a conduit in terms of promoting the Council's policies and priorities. As such, this would potentially include matters relating to equality, diversity, cohesion or integration.

c. Council policies and city priorities

Council representation on, and engagement with those Outside Bodies, partnerships and organisations to which the Community Committee has authority to appoint, is in line with the Council's Policies and City Priorities.

d. Legal implications, access to information and call in

In line with the Council's Executive and Decision Making Procedure Rules, the power to Call In decisions does not extend to those decisions taken by Community Committees.

e. Risk management

In not appointing to those Outside Bodies or Cluster Partnerships listed within the report, there is a risk that the Council's designated representation on such organisations would not be fulfilled.

Conclusion

36. The Community Committee is asked to consider and determine the appointments to those designated Outside Bodies, partnerships and organisations as detailed within the report and appendix for the duration of the 2015/16 municipal year.

Recommendations

37. The Community Committee is asked to confirm appointments to the following:-

- (i) The Elected Member representatives to work with the Outside Bodies identified at Appendix 1, or agree any changes to the schedule, having regard to the Appointments to Outside Bodies Procedure Rules, as outlined in this report;
- (ii) Committee Members to those Community Lead Member roles, as listed;
- (iii) Member representatives to the local Children's Services Cluster Partnerships relevant to the Community Committee, as listed; and
- (iv) One representative to the Corporate Parenting Board.

Background information

- None

Community Committee Appointments to Outside Bodies (North West Inner)

Outside Body	Charity /Trust	No of Places	Review Date	No of places to review	Current appointees	Cllr Y/N	Review Period	Group
Better Communities Leeds Board of Directors				1	Vacancy	Y	Annual	Labour
Cardigan Centre	Yes	1	Jul-15	1	Neil Walshaw	Y	Annual	Labour
Swarthmore Education Centre	Yes	1	Jul-15	1	Gerry Harper	Y	Annual	Labour
Ireland Wood Children's Centre Management Committee	Yes	1	Jul-15	1	Susan Bentley	Y	Annual	Liberal Democrat
Local Housing Advisory Panel(s) - Dedicated report on the Member appointment to these bodies can be found elsewhere on the agenda								

Number of places 4
Places held pending review 4
Places currently filled beyond July 10 0
Number of places to fill 4

Number of Members in the Committee Area 9

Percentage of Members on the Committee

Notional Places Allocated

Labour	6	67	2.67
Liberal Democrat	3	33	1.33
Conservative	0	0	0.00
	0	0	0.00
Total	9		



Report of: Chief Officer Housing Management

Report to: Inner North West Community Committee, Headingley, Hyde Park and Woodhouse and Weetwood Wards.

Report author: Ian Montgomery, Housing Manager – Tenant and Community Involvement 0113 378 1339.

Date: 18 June 2015

For decision

Inner North West Community Committee membership of the ‘Inner North West’ Housing Advisory Panel (HAP)

Purpose of report

1. To clarify to the Inner North West Community Committee the current position in terms of Ward Councillor membership of the Inner North West Housing Advisory Panel (HAP)

Main issues

2. As the Inner North West Committee will be aware, at the time of the creation of the Community Committees (as distinct from Area Committees), the Kirkstall Ward transferred to the Inner West Community Committee. Whilst this created a more balanced committee structure the change had a number of implications for the local Inner North West and Inner West HAPs.
3. At a similar time the housing service amended its management boundaries to come into line with those of Community Committees as part of the integration of the service back to within direct Council control. However, the decision was taken to keep the Kirkstall Ward within the Inner North West HAP area, and to not transfer to the Inner West HAP to match the updated Community Committee boundaries.
4. The Kirkstall Ward remained in the Inner North West HAP area for a number of reasons. Of the existing tenant members a number lived in the Kirkstall Ward, which had it transferred would have left the Inner North West HAP with very few members to work

effectively and the Inner West HAP with a number above its membership criteria. The tenant Chairs and Vice-Chairs of the panels had also recently been selected for a two year term, and the Chairs and Vice Chairs felt this commitment should be honored.

5. The current Council nominations for the Inner North West HAP are Councillor Judith Chapman (Weetwood Ward) and Councillor Javaid Aktar (Hyde Park and Woodhouse Ward). To reflect that the Inner North West HAP includes the Kirkstall Ward, Councillor John Illingworth is also a member by local agreement.
6. For all but the Inner North West and Inner West Community Committees, the housing service is requesting Community Committees to re-confirm their nominations to HAPs in the city. However, as there are practical implications for the successful running of the two HAPs and the need to take into account the interests of tenant HAP members, local Councillors and housing management operations, it is proposed that the current arrangements remain as they are and no new nominations by the Committee are made. The service will lead on consulting with all interested stakeholders and look at how this management and boundary alignment can be addressed during 2015.
7. The Committee may wish, however, to change the Councillor members of the Inner North West HAP if roles and responsibilities have changed so that HAP membership and the range of other wider commitments can be realistically maintained.
8. Councillor membership of the Inner North West HAP will continue to help develop local working relationships, especially between the local housing teams, the Tenant and Community Involvement Service and the Area Support Teams.
9. The standard membership of HAPs is made up of up to 10 tenants (one of whom can be a Leaseholder) and two Councillors based on nominations from the Community Committee. However, to reflect the anomaly with the Kirkstall Ward, membership includes three Councillors to ensure broader Council representation.

Corporate considerations

10.

a. Consultation and engagement

This report facilitates the necessary consultation and engagement with Community Committee Members in respect of appointments to the designated positions and Outside Bodies. Given that the Community Committee is the relevant appointing body, there is no requirement to undertake a public consultation exercise on such matters

b. Equality and diversity / cohesion and integration

Council representation on Housing Advisory Panels enables those appointed Members to act as a conduit in terms of linking the Council's policies and priorities. It also encourages joint working between services to support local projects, these

would potentially include matters relating to equality, diversity, cohesion or integration.

c. Council policies and city priorities

Council representation on, and engagement with Housing Advisory Panels, to which the Community Committee has authority to appoint, is in line with the Council's Policies and City Priorities.

d. Resources and value for money

Council representation on the Housing Advisory Panel encourages closer working relationships, in particular opportunities for the joint funding of projects that meet local needs.

e. Legal implications, access to information and call in

In line with the Council's Executive and Decision Making Procedure Rules, the power to Call In decisions does not extend to those decisions taken by Community Committees.

f. Risk management

Ordinarily, not appointing to the Housing Advisory Panel risks the Council's designated representation not being fulfilled. However, the Inner North West HAP currently has three active Council members and Council representation remains strong.

Conclusion

11. Existing Council representation on the Inner North West HAP continues to work well locally. To allow a period of consultation, and in recognition of the impact to HAPs and the wider housing management service, it is proposed to keep Council membership the same and not appoint in this period of Committee nominations to Outside Bodies and organisations.

Recommendations

12. It is proposed that current Council representation on the Inner North West HAP remains as is and no new formal nominations by the Committee are made. The service will lead on consulting with all interested stakeholders and look at how this management and boundary alignment can be addressed during 2015.

13. The Committee may wish to select alternative Councillors for HAP membership in the interim to enable Committee members undertake their broad range of roles and responsibilities.

Background information

- Key functions of Housing Advisory Panels are to:
 - Understand the needs of local communities and develop, support and invest appropriately;
 - Ensure that there are high standards of service delivery within each area through monitoring, reporting and influencing; and
 - Perform an advisory role on the quality of service delivery and act as a consultative group about future service provision and investment in their area.
 - More information is available from www.leeds.gov.uk/hap or from the Tenant and Community Involvement Service, 0113 378 3330 or housingadvisorypanel@leeds.gov.uk



Report of West North West Area Leader

Report to Inner North West Community Committee

Date: 18 June 2015

Subject: Nominations to Community Committee Sub Groups

Are specific electoral Wards affected?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
If relevant, name(s) of Ward(s): Headingley, Hyde Park & Woodhouse, Weetwood.		
Are there implications for equality and diversity and cohesion and integration?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Is the decision eligible for Call-In?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Does the report contain confidential or exempt information?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
If relevant, Access to Information Procedure Rule number:		
Appendix number:		

Summary of main issues

1. This report sets out the roles of the Inner North West Community Committee Sub Groups and seeks nominations to the position of Chair to each group. The report also seeks nominations for both Elected Member and resident representatives from each ward to each sub group.
2. In addition, the report asks Members to consider the merits of the existing Sub Groups.

Recommendations

Members are asked to:

- Select a chair for each Sub Group of the Inner North West Community Committee.
- Nominate an Elected Member representative from each ward for each Sub Group.
- Nominate resident representatives to the Planning Sub Group and the Environment Sub Group.
- Consider the establishment of a new General Purposes Sub Group.

1 Purpose of this report

- 1.1 The purpose of this report is to set out the roles of the Inner North West Community Committee Sub Groups and seeks nominations to the position of Chair to each group. The report seeks nominations for both Elected Member and resident representatives from each ward to relevant sub groups.

2 Background information

- 2.1 The Inner North West Community Committee has used a range of sub groups in the past to address issues of thematic importance. The committee currently operates three active sub groups: Planning; Environment; Children & Young People.
- 2.2 This report highlights the current arrangements for Elected Member representation to these sub groups and seeks Members' views on the representation for 2015-16.

3 Main issues

Planning Sub Group

- 3.1 The Planning Sub Group will meet every other month to review recent planning applications and to discuss planning policy as it relates to the Inner North West area of Leeds. Following the decision to decommission the Community Planning Officer role, officer support will be provided by the Area Support Team. The group operates in an advisory capacity and passes key messages to the Community Committee.
- 3.2 The current Elected Member representation to the Planning Sub Group is made up of one Councillor representative per ward. The Planning Sub Group also currently has two resident representatives from each ward in the Inner North West area.
- 3.3 Given that Kirkstall is in the process of developing its neighbourhood plan, which impacts on the Inner North West area, it is recommended that Kirkstall continues to be invited to send representation to the Planning Sub Group. The arrangement would also encourage cross border working between the Inner West and Inner North West Community Committees.
- 3.4 Members are asked to agree the Councillor representation from each ward and selection of chair. They are also asked to nominate two resident representatives from each ward.

Environment Sub Group

- 3.5 The Environment Sub Group meets on a roughly quarterly basis. It receives service reports from the refuse and cleansing services, Environmental Services and Parks and Countryside and oversees the Service Level Agreement in relation to the delegated functions of cleansing and environmental enforcement services. The group is attended by representatives from universities and student unions and co-ordinates the annual response to peaks in service demand during Freshers week and student changeover. The sub group receives officer support from the Area Support Team and operates in an advisory capacity, passing key messages for approval by the Community Committee.

- 3.6 The current Elected Member representation to the Environment Sub Group is made up of one Councillor representative per ward.
- 3.7 It was agreed at the Inner North West Area Committee on 15th December 2011 that the Environment Sub Group should have one resident representative from each ward in the Inner North West area.
- 3.8 Members are asked to agree the Councillor representation from each ward and selection of chair. They are also asked to nominate one resident representative from each ward.

Children & Young People's Sub Group

- 3.9 The Children & Young People's Sub Group was formed two years ago to lead on the allocation of the Inner North West Youth Activities Fund. Meetings take place a maximum of five times a year to receive updates on children and young peoples' projects and to consider YAF applications. Meetings have been attended by Members, WNW Area Support Team, Youth Service and cluster representatives.
- 3.10 Members are asked to agree the Councillor representation from each ward and selection of chair.

General Purposes Sub Group

- 3.11 Members are asked to consider whether they would like to establish a General Purposes sub group. The group would have two main purposes, including:
- To allow Members to have additional opportunity to oversee current and future delegated services
 - To allow Members to focus on key local priorities with the relevant service managers, outside of Community Committee meetings

The Sub Group will enable Members to better scrutinise the delivery of services in the Inner North West area and ensure they meet the needs of the local communities.

- 3.12 The General Purposes Sub Group would also be asked to consider applications to the well-being commissioning round and oversee the development of the Community Committee's Business Plan.
- 3.13 It is proposed that all nine Members of the Community Committee be invited to attend the General Purposes Sub Group. It is therefore suggested that the group be chaired by the Community Committee Chair. Should members agree, the AST will arrange a year's meetings in advance and it is suggested that they be held every three months between Committee meetings. Members will be asked to suggest future agenda items.

4 Corporate Considerations

4.1 Consultation and Engagement

4.1.1 Elected members have been consulted on the content of this report.

4.2 Equality and Diversity / Cohesion and Integration

4.2.1 There are no equality and diversity issues in relation to this report.

4.3 Council policies and City Priorities

4.3.1 Community Committees may appoint advisory sub groups as outlined within the Council Constitution.

4.4 Resources and value for money

4.4.1 There are no resource implications as a result of this report.

4.5 Legal Implications, Access to Information and Call In

4.5.1 There are no legal implications or access to information issues. This report is not subject to call in.

4.6 Risk Management

4.6.1 There are no risk management implications to this report.

5 Conclusions

5.1 The Inner North West Community Committee sub groups provide the committee with the opportunity to consider information on a number of key areas of work in much more detail than would be possible through the main meeting cycle. It is therefore felt that the sub groups should continue to meet, to provide this additional capacity and membership should be confirmed for the municipal year 2015-16.

6 Recommendations

6.1 Members are asked to:

- Nominate an Elected Member representative from each ward for each Sub Group.
- Select a chair, from the Member representatives selected, for each Sub Group of the Inner North West Community Committee.
- Nominate resident representatives to the Planning Sub Group and the Environment Sub Group.
- Consider the establishment of a new General Purposes Sub Group.

7 Background documents¹

7.1 None

¹ The background documents listed in this section are available for inspection on request for a period of four years following the date of the relevant meeting. Accordingly this list does not include documents containing exempt or confidential information, or any published works. Requests to inspect any background documents should be submitted to the report author.



Report of: The West North West Area Leader

Report to: The Inner North West Community Committee – Headingley; Hyde Park & Woodhouse; Weetwood

Report author: Nicole Darbyshire – 33 67859

Date: 18 June 2015

To note

Area Update Report

1. Purpose of report

1.1 This report provides members with a summary of recent sub group and forum business. It also provides an update on the new pricing policy for Community Centres.

2. Background information

2.1 This report provides members with an update on recent Sub Group business and the current position relating to other project activity.

2.2 A Community Committee update report is submitted at every cycle of Community Committee meetings unless there is no additional business to report from sub groups or any other project activity to report. Partner organisations and Council services will also contribute information to the Area Update Report.

2.3 The report also asks that Members take note of the new pricing policy for Community Centres, as set out below and provides updates on Little London and Meanwood community centres.

3. New pricing policy for Community Centres

- 3.1 The new three point pricing policy for community centres within the citizens and communities portfolio was implemented for new bookings on 1st May 2015. This was agreed by Executive Board in July 2014. The new policy sets prices at commercial and community rates and allows Community Committees to agree free lettings in their community centres. In order to improve accountability for these decisions, free lettings now need to be agreed for each individual letting. Each Community Committee is able to agree the delegated approval process that best suits their needs.
- 3.2 A second stage review will look at developing the community centre delegation arrangements to increase accountability at a local level. Initial discussions will take place with Community Committee Chairs to scope this work including the possibility of greater budget delegation. The implementation of the pricing review has uncovered a number of deficiencies in the availability of management information relating to the usage and financial performance of community centres, which is needed to underpin an improved Community Committee delegation. This will be addressed during review of lettings processes, including the move towards online transactions.
- 3.3 A major review is commencing of the service level agreement between Citizens and Communities and Civic Enterprise Leeds covering caretaking, cleaning, repairs, programmed maintenance and building management. Community Committees will be involved in this process as it takes shape.

Update on Little London Community Centre

- 3.4 The new Little London Community Centre is now nearing completion and in order to facilitate the completion of the build for the new centre and school, the old centre will need to be vacated for demolition in the next few weeks. The proposed timetable for this is as follows:
- 3.5 The date for the new community centre to be operational is **Monday 27th July**.
- 3.6 To enable building work on the whole site to progress efficiently the current community centre will be closed after **Wednesday 24th June** which will mean that there will be no community centre provision between **Thursday 25th June** and **Sunday 26th July**.

Work will commence to clear out the old centre on **Thursday 25th June** prior to the demolition of the building.

3.7 Current users have been made aware of this and support has been provided by WNW Area Support and the Communities Team to try and minimise the impact as much as possible.

3.8 Current users are also being supported around submitting lettings applications for the new centre. As outlined above, under the new pricing policy for community centres, the Community Committee may be asked to consider a number of requests for free lettings.

Update on Meanwood Community Centre

3.8 The Communities Team is currently undertaking engagement around Meanwood Community Centre as part of the consultation about the future of ten community centres across the city. A public meeting took place on 3rd June, asking attendees for their thoughts on the future of the centre and for ideas around increasing its usage and sustainability.

3.9 A group of community centre users have expressed an interest in setting up a management committee to potentially take over the running of Meanwood Community Centre. Members of five different groups who are currently either based at the centre, or use the centre on a regular basis have expressed that they would be interested in helping to form this new management committee.

3.10 This proposed management committee would like to explore options to take on more of the costs and processes associated with the upkeep and running of the centre, with the building still remaining under Leeds City Council ownership. Users felt confident that they would be able to encourage more people to use the centre and develop the activities that are currently on offer there.

3.11 The group would like to enter a formal submission of interest to both the Inner North West Community Committee, and then the Executive Board, that they wish to explore the option of creating a new management committee for the building. They would then advance with the development of some terms of reference to take on more of the responsibility for the running of the Centre.

4. Main issues

Forum and Sub Group Key Messages

Planning Sub Group

- 4.1 Planning sub group met on 8 April 2015 and the following issues were discussed:
- Members of the group expressed that they were disappointed that the Community Planner role was not to be funded this financial year and discussed the positive value that this post had added to the Sub Group over the years.
 - The Headingley and Kirkstall neighbourhood boundaries were discussed. Cllr Illingworth highlighted some problems with the boundary around the QTARA area and requested that the line be reconsidered here. It was agreed that this would be explored further.
 - Updates were received on the advancement of neighbourhood plans for other areas in INW.
 - A new General Permitted Development Order has come into effect which alters the classes order and introduces new exceptions to planning permissions. It was suggested that the planning sub group could ask LCC to introduce an Article 4 Directive to withdraw permitted development within designated town and district centres.
 - New planning applications were discussed. Concerns were raised about the possibility of an influx of new HMOs in the area as new LCC guidelines are now looser around the policy.

Key Messages

- 4.2 Key messages included:
- ask LCC to introduce an Article 4 Directive to withdraw permitted development within designated town and district centres.
- 4.3 The Community Committee is asked to note the discussions of the Planning Sub Group.

Environment Sub Group

- 4.4 There have been no meetings of the Environment Sub Group since the last Community Committee meeting on 12 March 2015.

Children & Young People Sub Group

4.5 Children & Young People sub group met on 26 March 2015 and the following issues were discussed:

- Discussion centered around NEETS and work that is being done to target this group of people. A project named 'Moving Up' is being undertaken with Lawnswood, Abbey Grange, Ralph Thoresby and Leeds City Academy to identify vulnerable post 16 year olds and target them to try and ensure that they do not become NEET in future. 20 young people have been identified with a 65% success rate with them remaining engaged with the programme.

Key Messages

4.6 There were no key messages from the Children and Young People's Sub Group.

4.7 The Community Committee is asked to note the discussions of the Children & Young People Sub Group.

5. Corporate considerations

5.1 Consultation and engagement

5.1.1 Elected members have been consulted on the content of this report.

5.2 Equality and diversity / cohesion and integration

5.2.1 There are no equality and diversity issues in relation to this report.

5.3 Council policies and city priorities

5.4 Resources and value for money

5.4.1 There are no resource implications as a result of this report.

5.5 Legal implications, access to information and call in

5.5.1 There are no legal implications or access to information issues. This report is not subject to call in.

6 Risk management

6.1 There are no risk management issues relating to this report.

7 Conclusion

7.1 This report provides members with an update on recent Sub Group and Forum business and other project work undertaken by the Area Support Team.

8 Recommendations

8.1. Members are asked to:

- Note and action as appropriate the Key Messages from Sub Groups and Forums.
- Note the new pricing policy for Community Centres and the updates on Little London and Meanwood community centres.



Report of: The West North West Area Leader

Report to: The Inner North West Community Committee – Headingley; Hyde Park & Woodhouse; Weetwood

Report author: Nicole Darbyshire – 33 67859

Date: 18 June 2015 To note

Topics Newsletter 2014-15

Purpose of report

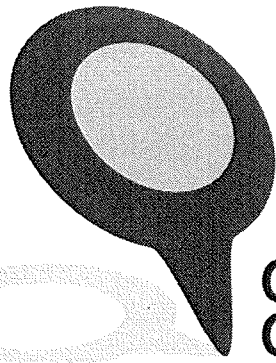
1. Members are asked to consider the attached newsletter style report which looks back at the topics that the Inner North West Community Committee considered in the 2014/15 municipal year.

Main issues

2. The attached newsletter style report presents an update on the topics that the Inner North West Community Committee considered in the 2014/15 financial year. Topics considered included:
 - 17 July 2014 – Children and Family Health
 - 9 October 2014 – Making the most of local community assets
 - 15 January 2015 – Helping local people into work
 - 12 March 2015 – Local environment and student changeover
3. The newsletter report offers an alternative means of communicating the information and looks to engage differently with members of the public. It is proposed that physical copies of the newsletter could be distributed more widely to, for example, local libraries and community centres for members of the public to read.
4. Members are asked to note the contents of the newsletter report and consider whether they wish for the Area Support Team to distribute the report more widely.

Recommendations

5. Members are asked to consider the contents of the newsletter report and whether they wish for the report to be distributed more widely.

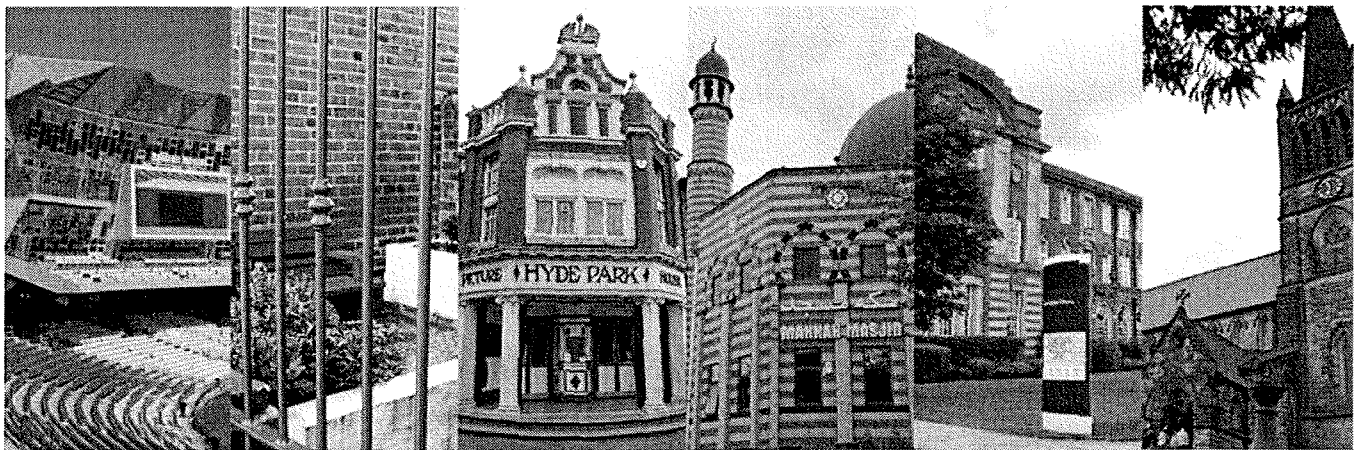


**Community
Committee**



Inner North West Community Committee

Review of the year 2014/15



ABOUT THE COMMUNITY COMMITTEE

DATES FOR YOUR DIARY

INNER NORTH WEST COMMUNITY COMMITTEE MEETINGS

10 September 2015 7pm
17 December 2015 7pm
3 March 2015 7pm

The Inner North West Community Committee is attended by councillors and local residents from Headingley, Hyde Park & Woodhouse and Weetwood wards.

The role of the Committee is to improve local service delivery and ensure resident voices are heard.

They also invest their 'Wellbeing' funding and Youth

Activities Fund monies in community projects across the three wards.

In this update we'll look at last year's achievements and highlight some of the fantastic community projects supported by the Committee.

Local residents are welcome to attend the meetings, see 'dates for your diary' for more information.

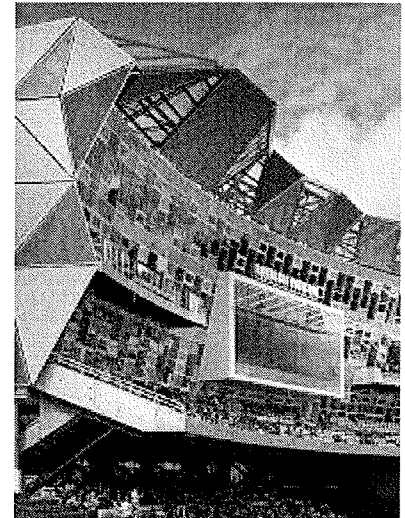
Community Committee Topics - 2014/15

THEMED MEETINGS

The Inner North West Community Committee held four themed meetings during the 2014/15 municipal year. The meetings give local Councillors an opportunity to focus in on issues of importance to their local area. Topics covered over the past year include:

- Children and Family health
- Making the most of local community assets
- Supporting local people back into employment
- The local environment and student changeover

This newsletter will look at each of these topics in turn and discuss how having this focus has helped to make improvements in the Inner North West area.



Children and Family Health - July 2014

The Committee met on 17 July 2014 to look at children and family health. One area of focus for discussion was an increase in levels of childhood obesity. It was recognised that some areas of Inner North West, particularly Little London, had some of the highest childhood obesity rates in the city.

The Community Committee agreed to provide wellbeing funds to support the delivery of the Fit Kids project; promoting recreational and fitness activities to help young people get involved in useful activities and improve their health and general wellbeing. This is in addition to educational workshops to tackle anti-social behaviour, criminal activities, smoking, alcoholism and drugs.

A key action that emerged from the meeting was the need to gain a better understanding of the roles and priorities of the Schools Clusters to strengthen Elected Member and Cluster relationships. This has led to the inclusion of Cluster representation at the Inner North

West Children & Young People's Sub Group and involvement in the assessment of applicants for Youth Activities Funding.

The Youth Activity Fund has been used to support after school and holiday activities for young people. The Community Committee funded a wide variety of projects including trapeze skills, performing arts sessions, skateboarding, sports camps and Minecraft workshops.

The Community Committee also funded a transition programme through wellbeing funds for young people leaving Hawksworth Wood Primary School. This project helps children make the difficult transition between primary and secondary education and tackle the drop off in school performance that can happen between primary and secondary school.

Making the most of local community assets - October 2014

The Inner North West Community Committee, at its meeting on 9 October, focused on making the most of local assets (particularly community centres) and ensuring community influence upon their use. The meeting involved representatives from both council and third sector run local centres, service centre users, and service providers.

The Cardigan Centre, Woodsley Road Community Centre and HEART Centre were all in attendance and helped provide a local perspective on how they delivered services. The workshops focused on how partners can work together with the Community Committee to deliver actions, which support this theme. One of the key challenges included running a successful and sustainable community centre. Independent centres have to make their physical space pay, renting office space or creating a different type of offer in each room for hire. There was a plea from all of the third sector centres for the Council and other statutory services to use their centres for meetings and events, and asked for support in marketing their offer to the local authority and its partners.

The Community Committee now has a Facebook page, which it uses to promote events going on in the local area, including those taking place at Community Centres. Community Centres are used as venues for Community Committee meetings and the Committee has also used wellbeing funds to support various projects. One such project included the allocation of £10,500 to allow for local organisation OPAL to purchase the leasehold on the Bedford Arms Pub site in the Silk Mills, so that they could develop a new LS16 Community Centre. The Community Committee has offered further wellbeing funds to the project in 2015/16 by allocating £7,500 towards the refurbishment costs of the building.



Supporting local people back into employment- January 2015

The Inner North West Community Committee held a workshop on employment and looked at how services could work more closely to support local people back into work. Presentations were delivered on subjects including Families First, the benefits of volunteering and the claimant commitment. Representation at the meeting included the Department for Work and Pensions, Volunteer Centre Leeds, Open XS Cluster, Employment and Skills, third sector and community groups, Housing Leeds, Libraries, Universities, Children's Services and local residents.

A work programme has been developed to support the outcomes from the meeting. These include; piloting a targeted approach with Families First and partners to better connect support services for tenants within the new regeneration area. Employment & Skills are also exploring how to better engage and respond to Black, Asian and Minority Ethnic communities through the Community Committee. Possibilities for progressing Community Hub delivery within new venues are being explored, and discussions are currently underway with the Community Hub manager.

The local environment and student changeover – March 2015

The Inner North West Community Committee held its workshop on the local environment and student changeover on 12 March 2015. This has had a direct impact upon the Community Committee environmental delegation, as the Community Committee has identified a number of unique challenges relating to the changeover period when student tenancies end in June and the environmental issues that this can cause. Through discussions at the Community Committee and the Environment Sub Group a number of operational changes have been made within environmental services to tackle these challenges.

As a result of this a number of projects have been supported through wellbeing to enhance the service. These projects included nearly £3,500 for the Leave Leeds Tidy initiative which is run by Leeds University, which encourages residents to reuse and recycle unwanted items, and £10,000 for a dedicated noise nuisance patrol, ring-fenced to the LS6 area. Nearly £1,000 was approved for additional dog fouling and littering patrols in the area and just short of £12,000 wellbeing funds for additional staff to be allocated to work on Woodhouse Moor.

The Area Support Team has also worked with Leeds Beckett's University Students' Union to develop a new project which will aim to boost volunteering around changeover time to address environmental issues in the area, just over £5,000 is being spent on this project.

Officers from the Area Support Team have also been meeting with partners to discuss plans for student changeover and will continue to look at innovative and sustainable ways to improve the local environment in the Inner North West area.





Report of: The West North West Area Leader

Report to: The Inner North West Community Committee – Headingley; Hyde Park & Woodhouse; Weetwood

Report author: Nicole Darbyshire – 33 67859

Date: 18 June 2015

Topic Report

Summary of main issues

Community Committees replaced Area Committees in 2014/15; with a new approach seeking to strengthen local democratic engagement and involvement in local decision-making. In order to facilitate this approach, the Community Committee agreed to hold meetings on themed topics. This approach will continue in the 2015/16 municipal year and this report outlines proposals for this year's topic discussions.

Recommendations

Members are asked to:

1. Choose a number of topics to support the Community Committee's focus of work over the coming year.

1 Purpose of this report

The purpose of this report is to put forward a number of themed topics for Members to consider. These topics will form the basis of discussion for Inner North West Community Committee engagement activity in 2015/16.

2 Main Issues

- 2.1 After discussion with Members, the Area Support Team have put forward a list of suggested topics for the 2015/16 municipal year. Further discussion has taken place with the Chair of the Inner North West Community Committee and the following proposals have been made:

Environment

2.1.1 Local Highways and Parking Issues

Members have raised this as a potential topic for consideration, given the high volume of traffic and parking problems in the area.

A parking survey for the Hyde Park area was undertaken in October 2012, when University students had returned from summer break. Some comparative surveys were also completed during the summer months in 2012 to determine the difference in parking demand when most students are not in residence.

The survey found that the introduction of resident permit zones would be expensive (especially as it would require introduction over a large area) and of limited benefit, as the majority of parked cars tended to belong to residents and that the high numbers were largely due to multiple cars at addresses and the density of HMOs.

There were some issues identified with parked cars on the hill of Hyde Park Road and on Brudenell Road, but there were some resident objections to proposals for a resident permit zone.

It is proposed that this matter goes to the INW Environment Sub Group to allow for Elected Members, Council Departments and partner organisations to explore the matter further.

2.1.2 Community Safety and Anti-Social Behaviour; focus on graffiti

Elected Members and members of the Inner North West Environment Sub Group have raised concerns about the growing level of graffiti in the area. It has been suggested that this may be a topic that Members may wish to explore further with partners to try and identify a means of reducing this problem, whilst also considering other community safety and anti-social behaviour issues that affect the area.

Following discussions with the Chair, it is proposed that this matter be considered by the Inner North West Community Committee as a topic discussion at its meeting on 17 December 2015.

Health & Wellbeing

2.1.3 Social isolation

Social isolation is a topic that has been looked at by both the Outer North West and Outer West Community Committees.

Reducing social isolation can have tangible health benefits, with research highlighting the influence of social relationships on the risk of death as comparable to well-established risks such as smoking and alcohol consumption.

Generally social isolation is identified as a specific issue for older people however among other vulnerable groups it is sometimes treated as an 'aspect' or 'dimension' related to other issues, but not necessarily as an issue in its own right.

Although this is not proposed for an Inner North West topic discussion this municipal year, it may be something that Members wish to look at in more detail at a Sub Group meeting.

2.1.4 Improving accessibility; focus on housing, town centres and highways

This was raised as a potential topic for discussion following the Community Committee meeting in May 2015.

The proposed topic would look at how physical access can be improved for people in the local area. This could include working with local businesses to see how improvements could be made to make their shops more accessible, how improvements could be made to pavements to make them easier for people with disabilities to navigate, or look at how landlords could make improvements to student housing to make them better physically accessible for all.

It is proposed that local businesses, landlords, Leeds University and Students Union and Leeds Beckett University and Students Union, local charities, LCC Housing and LCC Highways and other organisation be invited to a topic discussion on the matter. This could be used as an opportunity to learn more about physical accessibility problems in the area and take forward some outcomes to make improvements.

Following discussions with the Chair, it is proposed that a topic discussion be held on this matter at the next meeting of the Community Committee meeting on 10 September 2015.

Community Safety

2.1.5 Domestic violence

The local Community Safety Partnership, Safer Leeds, has identified domestic violence as a key priority area within the Safer Leeds Strategy 2013/14. Linked to this, The Safer Leeds Executive agreed to develop a new Domestic Violence and Abuse Strategy and Action Plan for the city and set up a multi-sector Leeds Domestic Violence Strategy Group to lead on this task.

In addition, the Scrutiny Board for Safer and Stronger Communities developed terms of reference in September 2013 for an inquiry into tackling domestic violence and abuse and produced its findings in June 2014.

The inquiry highlighted that domestic violence and abuse is an issue for every community and can affect individuals from any background or socio-demographic.

Some Community Committees have therefore been keen to look at this issue in a local context to explore what work is currently being carried out and consider what new initiatives could be developed to tackle this problem.

The Community Committee is asked to consider whether they wish to develop this as a topic for a future meeting.

Children & Young People

2.1.6 Engagement with Children and Young people

In July 2014 the Inner North West Community Committee held a topic discussion on Children and Family Health. It was suggested that a good follow up topic to this would be to consider how the Community Committee can better engage with children and young people.

It is proposed that the Inner North West area hold a stand-alone event in early 2016, potentially at one of the Universities, to look at this topic in further detail.

By way of example, the Outer North West Community Committee held a stand-alone event for young people at Trinity University, Horsforth which proved to be successful and helped forge better relationships with partner organisations, clusters, schools, the University and young people.

Attendees of the event included Elected Members, Clusters, School staff and pupils, Council departments and Trinity University staff. A full day event was held which comprised of a question and answer session with Councillors in the morning and workshop sessions with young people in the afternoon with a tour of the University to finish. Local primary and secondary schools were invited to attend the event and the day was also used as an opportunity to learn more about what activities young people would like to see Youth Activities Fund monies spent on.

Following discussions with the Chair, it is proposed that the Inner North West Community Committee hold a stand-alone event on this topic in early 2016, with the March 2016 Community Committee meeting also focussing on this topic.

2.2 The Community Committee are asked to agree which topics they would like to focus on in 2015/16. It is recommended that in this first year there are three community committee topics chosen, with the possibility of an additional 'stand-alone' topic. The proposals made above have been made following discussion with the Chair.

2.3 Each topic will form the basis for a broader conversation with the Area Leads, the local community and stakeholders outside of the formal Community Committee meeting.

3 Corporate Considerations

3.1 Consultation and Engagement

The Area Support Team have met with Members to discuss potential topics for the 2015/16 municipal year.

3.2 Equality and Diversity / Cohesion and Integration

Equality, diversity, cohesion and integration are key issues for the Area Committee and the community engagement plan will take this into account with a number of actions identified to help address these. Equality impact assessments will be undertaken on specific initiatives and decisions as required.

3.3 Council policies and City Priorities

The Best Council Plan 2013-17 identifies three key outcomes that need to be achieved if we are to achieve our best council ambition. These cover the need to improve the quality of life for our residents, particularly those who are vulnerable or in poverty; the need to make it easier for people to do business with us, and the need to achieve savings and efficiencies required, to continue to deliver frontline services. The proposals in this paper

are intended to make a significant contribution to the delivery of our best council outcomes and will help achieve a number of the stated objectives.

3.4 Resources and value for money

There are no specific budgetary implications arising from the proposals in this report at this time. However, the report does identify as one of the key principles for Community Committees the need to delegate and devolve more decision making and resources to local areas. Therefore there could be resource implications and these will be considered as part of the council's normal budget arrangements as decisions are taken to delegate service responsibility and/or funding.

3.5 Legal Implications, Access to Information and Call In

There are no specific legal, access to information or call-in implications arising from this report at this point in time. In developing the Community Committee proposals, further consideration will need to be given to required changes to the Council's Constitution. In considering the potential of community representatives being more formally involved in Community Committee meetings, consideration will need to be given to the requirements of the Local Government Act 1972, section(102)(3) to ensure it is done in the most appropriate manner.

3.6 Risk Management

There are no risk management issues relating to this report.

4 Recommendations

Members are asked to:

- Choose which topics they wish to focus on to support the Community Committee's focus of work over the coming year.

This page is intentionally left blank



Report of the West North West Area Leader

Report to Inner North West Community Committee

Date: 18 June 2015

Subject: Wellbeing Fund Update and 2014/15 End of Year Monitoring Report

Are specific electoral Wards affected?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
If relevant, name(s) of Ward(s): Headingley; Hyde Park & Woodhouse; Weetwood.		
Are there implications for equality and diversity and cohesion and integration?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Is the decision eligible for Call-In?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Does the report contain confidential or exempt information?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
If relevant, Access to Information Procedure Rule number:		
Appendix number:		

Summary of main issues

1. This report provides the Inner North West Community Committee with an update on the budget position for the Wellbeing Fund for 2015/16 and the current position of the Small Grants and skips pots and those Small Grants and skips that have been approved since the last meeting. It also provides end of year monitoring for 2014/15.
2. The report provides an update on the Youth Activity Fund.

Recommendations

The Inner North West Community Committee is asked to:

- Note the current budget position for the Wellbeing Fund for 2015/16 (**Appendix 1**).
- Note the content of the end of year monitoring returns for projects funded in 2014/15 (**Appendix 2**).

- Note the current position of the Small Grants and skips pots and those Small Grants and skips that have been approved since the last meeting (**Table 1** and **Table 2**).
- Note the current position of the Youth Activity Fund and those projects supported to date through this (**Table 3**).

1 Purpose of this report

- 1.1 This report provides members with an update on the budget position for the Wellbeing Fund for 2015/16 and includes the end of year monitoring returns for projects funded in 2014/15. The report highlights the current position of the Small Grants and skips pots and those Small Grants and skips that have been approved since the last meeting. It also provides an update on the Youth Activity Fund.

2 Background information

- 2.1 Community Committees have a delegated responsibility for the allocation of Area Wellbeing Funding. The amount of Wellbeing funding provided to each committee is calculated using a formula agreed by Council taking into consideration both population and deprivation of an area.
- 2.2 The Inner North West Community Committee seeks to ensure that Wellbeing funding is allocated in a fair and transparent way and that recipients are able to commence delivery of their projects as early as possible in the financial year. To facilitate this process, a commissioning round is held which requires organisations to submit proposals for projects. Once the annual Wellbeing budgets are set by Executive Board and ratified by Full Council, the Community Committee meets to agree which projects will be supported in the year ahead. These projects are then monitored and assessed by the Community Committee throughout the year to ensure they are fully meeting their objectives.
- 2.3 Community Committees have received a reduced allocation to their Wellbeing Revenue Budgets for 2015/16 compared with that given in 2014/15. This gave the Inner North West committee an allocation of **£122,430**. Taking into account project underspends and roll forward from 2014/15, the total fund available for new projects in 2015/16 was **£125,950.14**. This funding has been committed to 22 projects for 2015/16, as listed in **Appendix 1** (paragraph 1.2).
- 2.4 In addition to revenue the Community Committee also received an allocation of Capital funding in 2014/15. At the March 2014 meeting, the Inner North West Community Committee had a total of **£38,800** which was allocated to 5 projects, to run alongside the previously approved Sparrow Park project from 2013/14.
- 2.5 In 2015/16, the Inner North West Community Committee received a sum of £23,800 Youth Activity Fund (YAF) monies. Taking into account project underspends and roll forward from 2014/15, the total fund available for new YAF projects in 2015/16 was **£27,225.13**. This fund is to commission sports and cultural activity for young people age 8-17. This should be allocated with the involvement and participation of children and young people in the decision making process.

3 Main issues

3.1.1 New Wellbeing Applications

Since the Community Committee meeting on 12 March 2015, Members have received the following applications for Wellbeing fund monies. Project summaries

have been circulated to all Members for their consideration. Members are asked to consider the applications listed below. There is **£29,963.14** in Wellbeing funds currently unallocated for 2015/16.

Applicant name	Name of project	Description of project	Amount requested	Recommendation
Open XS Cluster	Open XS Volunteering project	To continue delivery of a volunteer training programme; to help people claiming out of work benefits get back in to employment.	£2,100	For decision
Leeds Community Timebank	Timebank Community Connectors	To expand upon current volunteering opportunities to connect through Timebank by volunteering time, experience and expertise.	£5,580	For decision
Groundwork Leeds and Housing Leeds	Lovell Park Flats Landscape Design Plan	For the production of a landscaping plan for the Lovell Park block of flats.	£3,300	For decision

- 3.1.2 Members are asked to note that they have made the following decisions since the Community Committee meeting on 12 March 2015:

Leeds Becketts University Students' Union

An application for £5,002 for the 'Tomorrow's World' project run by Leeds Becketts' University Students' Union was approved by Members on 30 April 2015 and by Delegated Decision Notice on 6 May 2015. The project is aimed at University students during the 'changeover' period and will include various events to

encourage recycling, build volunteering opportunities, and the development of an e-reporting line.

Better Leeds Communities

Application for £2,100 not approved for the Burley Pay As You Feel Community Café application from Better Leeds Communities. The monies were requested to provide new furnishings for the Café. The applicant was informed of this decision on 18 May 2015.

3.2 Wellbeing Budget Statement 2015/16 and Year End Monitoring for 2014/15

The latest Wellbeing Budget Statement for 2014/15 is included as **Appendix 1** to this report. This sets out the current budget position for Wellbeing projects showing the amount approved by the Community Committee and the value of funds spent to date. The Wellbeing Budget statement also outlines the current budget position of those projects funded in previous years which still have funding left to spend.

- 3.3 Details of monitoring returns provided by Wellbeing projects funded in 2014/15 are set out in **Appendix 2**. It shows what progress has been made by projects to deliver the activity as agreed through the application process, which projects are now complete and which are still live. Members are asked to note the content of the Wellbeing monitoring returns.

3.5 Wellbeing Budget – Small Grants & Skips

- 3.6 **Table 1.** below outlines those Small Grant applications that have been approved since the last meeting of the Inner North West Community Committee. **Table 2.** outlines those skips that have been approved since the last meeting. Taking these into account, there is **£7,520** still available for allocation for Small Grants and **£2,500** still available for Skip Hire in the 2015/16 budget. The Community Committee are asked to note the current position of the budget and those grants and skips that have recently been approved.

£300 was requested from the small grants pot to purchase stickers to place on bulky waste and litter for use during the student changeover period. The total cost of the stickers was £261.00 For Administration purposes; this has instead been taken out of the Wellbeing Communications budget, leaving **£1,239** in this fund.

Table 1: Small Grant Approvals (12/03/15 – 01/06/15)

Project Name	Organisation /Department	Amount Requested	Amount Approved
Equal Sounds	Musical Arc	£480	£480

Table 2: Skip Approvals (12/03/15 – 01/06/15)

No skips approved since the last meeting on 12/03/15

3.7 Youth Activity Fund

- 3.8 In 2015/16, the Inner North West Community Committee received a sum of £23,800 Youth Activity Fund. Taking into account project underspends from

2014/15, the total fund available for new projects in 2015/16 was **£27,225.13**. This fund is to commission sports and cultural activity for young people age 8-17. **Table 3.** below lists those projects currently agreed for Youth Activity Fund Support.

Table 3: Youth Activity Fund – Projects funded to date

Project Name	Organisation /Department	Amount Requested	Amount Approved
Holiday Hockey and Sports Day Camps	Leeds Hockey Club	£1,013.00	£1,013.00
Al Haq Boredom No More	Al Haq Supplementary School	£1,700	£1,700
National Citizens Service	Leeds Youth Service	£1,100	£1,100
The Works Skateboarding and BMX	The Works	£1,050	£1,050
ESNW Summer Activities	ESNW Cluster	£1,305	£1,305
Mighty Chefs ASC	Mighty Chefs	£631	£631
Mighty Chefs Holiday Club	Mighty Chefs	£419	£419
Sporting Summer BARCA	BARCA	£2,174	£2,174
Minecraft Activities	Leeds Libraries	£788	£788
		TOTAL	£10,180

4 Corporate Considerations

4.1 Consultation and Engagement

- 4.1.1 The Community Committee has previously been consulted on the projects detailed within the report. Local priorities are set through the Area Business Plan process and the commissioning round began with a communication to all Community Committee contacts.

4.2 Equality and Diversity / Cohesion and Integration

- 4.2.1 All Wellbeing funded projects are assessed in relation to Equality, Diversity, Cohesion and Integration. In addition, the Community Committee Wellbeing process is currently being reviewed citywide, which will include undertaking a new Equality Impact Assessment to ensure the Wellbeing process continues to comply with all relevant policies and legislation.

4.3 Council policies and City Priorities

- 4.3.1 Projects submitted to the Community Committee for Wellbeing funding are assessed to ensure that they are in line with Council and City priorities as set out in the following documents:
- Vision for Leeds
 - Leeds Strategic Plan
 - Health and Wellbeing City Priorities Plan
 - Children and Young People's Plan
 - Safer and Stronger Communities Plan
 - Regeneration City Priority Plan

4.4 Resources and value for money

- 4.4.1 Aligning the distribution of Area Wellbeing funding to local priorities will help to ensure that the maximum benefit can be provided.
- 4.4.2 In order to meet the Community Committee's functions (see Council's Constitution Part 3, section 3C), funding is available via Wellbeing budgets.

4.5 Legal Implications, Access to Information and Call In

- 4.5.1 There are no legal implications or access to information issues. This report is not subject to call in.

4.6 Risk Management

- 4.6.1 Risk implications and mitigation are considered on all well-being applications. Projects are assessed to ensure that applicants are able to deliver the intended benefits.

5 Conclusions

- 5.1 The Inner North West Community Committee Wellbeing Fund provides an important opportunity to support local organisations and drive forward improvements to services. This report provides members with an update on the Wellbeing programme for 2015-16.

6 Recommendations

- 6.1 The Inner North West Community Committee is asked to:
 - Note the current budget position for the Wellbeing Fund for 2015/16 (**Appendix 1**).
 - Note the content of the end of year monitoring returns for projects funded in 2014/15 (**Appendix 2**).
 - Note the current position of the Small Grants and skips pots and those Small Grants and skips that have been approved since the last meeting (**Table 1** and **Table 2**).
 - Note the current position of the Youth Activity Fund and those projects supported to date through this (**Table 3**).

7 Background documents¹ - None

¹ The background documents listed in this section are available for inspection on request for a period of four years following the date of the relevant meeting. Accordingly this list does not include documents containing exempt or confidential information, or any published works. Requests to inspect any background documents should be submitted to the report author.

This page is intentionally left blank

INNER NORTH WEST COMMUNITY COMMITTEE

Appendix 1

18 June 2015

2015-16 Wellbeing Statement

1.0 Revenue

1.1 **Revenue Budget Calculation**

The table below describes the revenue budget calculation for the 2015-16 financial year. It shows the amount allocated to the Inner North West Community Committee, details of any carry forward from 2014-15 and any existing commitments.

2015/16 INW Revenue Budget		
Balance Brought Forward from 2014-15	£	41,034.00
INW Revenue Allocation for 2015-16	£	122,430.00
Youth Activities Fund for 2015/16 (inc b/f figure)	£	41,119.00
Total Budget	£	204,583.00
Wellbeing Projects approved from 2014-15 budget to be paid in 2015-16	£	37,513.86
YAF Projects approved from 2014-15 budget to be paid in 2015-16	£	13,893.87
Total for Wellbeing and YAF projects approved in 2014/15		£51,407.73
Remaining to Allocate (Including YAF)	£	153,175.27
Wellbeing projects already supported in 2015/16	£	95,987
YAF projects already supported in 2015/16	£	10,180.00

1.2 Revenue Project Statement

The table below lists those projects supported in 2015-16 and provides a current revenue project statement for each. Most grants are paid retrospectively, so grants shown at this point in the year do not necessarily reflect any potential underspend.

Project Name	Lead Organisation	Projects supported amount	Amount Paid
Small Grants	WNW Area Support	£7520.00	£ 480.00
Skips	WNW Area Support	£2500.00	£ -
INW Festive Lights	Leeds Lights	£10,910.00	£ -
Football & Your Future	Street League	£1,040.00	£ -
LS16 Community Centre	OPAL	£7,500.00	£ -
Headingley Litfest 2016	Headingley Litfest	£3,750.00	£ -
Headingley Neighbourhood Plan	Headingley Neighbourhood Forum	£1,000.00	£ -
Table Tennis at HEART	HEART (part of Headingley Development Trust)	£1,000.00	£ -
Community Football at HP&W FC	Hyde Park & Woodhouse Football Club	£800.00	£ -
Hyde Park Unity Day	Hyde Park Unity Day	£5,000.00	£ -
Leave Leeds Tidy	Leeds University Students' Union	£3,423.00	£ -
Tuesday Gentle Exercise Class	OWLS (Older Wiser Local Seniors)	£2,500.00	£ -
Drop In Café	STEP (Supporting the Elderly People)	£1,525.00	£ -
Out of Hours Noise Nuisance	LASBT	£10,000.00	£ -
Summer Diversionary Project	West Yorkshire Police	£2,164.00	£ -
Additional Officer Deployment	WNW Locality Team	£943.00	£ -
Fit Kids	Young Minds	£5,424.00	£ -
Aireborough Summer Activities Scheme	Aireborough Summer Activities Scheme	£1,900.00	£ -
Keep Fit, Keep Well, Be Happy	Caring Together	£6,979.00	£ -
Every Women Health Group	BEHNO	£2,748.00	£ -
Woodhouse Moor BBQ Patrols	Safer Leeds	£11,879.00	£ -
Tomorrows World	Leeds Beckett University Students' Union	£5,002.00	£ -
TOTAL		£95,507	£480.00

1.3 Revenue Projects Live from Previous Years

Table 1.3 below provides a revenue project statement for grants funded in previous years that are still live.

Project Name	Lead Organisation	Amount Earmarked	Amount Paid
Communications budget	AST	£ 1,239.00	£ 261.00
Children's champion	St Marys Church, Hawksworth Wood	£ -	£ 1,750.00
Kirkstall element	LCC Youth Service	£ 470.00	£ -
Woodsley Employability Project	Woodsley Road Multicultural Community Centre	£ -	£ 1,700.00
Leeds Music Hub	Leeds Music Hub	£ 2,736.00	£ 844.36
OPAL Purchase of Bedford Arms	OPAL	£ -	£10,500.00
Fit Kids	Young Minds	£ 1,333.00	£ -
Barnardos party	Barnardos	£ -	£ 260.00
INW Mini Youth Projects	LCC Youth Service	£ 3,741.00	£ -
Behno Group	Behno Group	£ 2,777.03	£ 905.00
Healthy living project	Cardigan Centre	£ 5,697.57	£ -
Eastern media and arts	Eastern media and arts	£ 3,300.00	£ -
			10000
TOTAL		£ 21,293.60	£16,220.36

2.0 Capital

Table 2.1 shows the current capital projects including one carried forward from a previous year.

2.1 Capital Projects

Project Name	Lead Organisation	Wards Benefiting	Amount Earmarked	Amount Paid
Sparrow Park	Area Support Team	Headingley	£ 10,814.00	£ -
Making Rosebank Friendly Project	Rosebank Millennium Green	Headingley	£ 5,000.00	£ 465.00
Hindu Temple Community Centre Improvements	Leeds Hindu Charitable Trust	HP&W, H, K	£ 10,000.00	£ -

STEP - Works at Queenswood Drive	STEP – (Supporting The Elderley People)	Kirkstall	£ 8,000.00	£ -
Hawthornth Wood Village Hall Improvements	HOPS	Kirkstall	£ 10,000.00	£ -
Dobby Row	INW Area Committee	Kirkstall	£ 5,800.00	£ -
AMOUNT TO ALLOCATE			£49,614	
TOTAL ALLOCATED			£49,614	
REMAINING BALANCE			£0.00	

3.0 Youth Activity Fund

3.1 The table below describes the Youth Activity Funding budget calculations and provides a current balance of funding remaining to allocate. It shows the YAF amount allocated to the Inner North West Community Committee in 2015/16, details of the balance brought forward from 2014-15, underspend from 2014/15 projects and any existing commitments.

INW Youth Activity Funding 2015-16	
YAF Balance brought forward	£ 17,319.00
YAF Allocation for Year 2015-16	£ 23,800.00
YAF Total Allocation (inc b/f)	£ 41,119.00
YAF roll forward for 2014/15	£ 13,893.87
INW YAF Available to Allocate in 2015-16	£ 27,225.13

3.2 The table below lists those YAF projects supported in 2015-16. Most grants are paid retrospectively so grants shown as unpaid do not necessarily reflect any potential underspend.

Project Name	Lead Organisation	Amount Earmarked	Amount Paid
Mighty Chefs After School Club	Mighty Chefs	£631	0
Mighty Chefs Holiday Club	Mighty Chefs	£419	0
ESNW Summer Activities	ESNW Cluster	£1305	0
Boredom no More	Al Haq Supplementary School	£1700	0
National Citizenship Service	Leeds Youth Service	£1100	0
The Works Skateboarding & BMX	The Works	£1050	0
Sporting Summer	BARCA	£2174	0

Minecraft Activities	Leeds Libraries	£788	0
Holiday Hockey & Sports Camps	Leeds Hockey Club	£1013	0

£ 10,180.00 £ -

3.3 The table below provides a Youth Activity project statement for grants funded in previous years that are still live:

Project Name	Lead Organisation	Amount Earmarked	Amount Paid
Intro to hockey	Leeds Hockey	£ -	£ 591.07
YMCA - Hawksworth Wood	YMCA Leeds	£ 1,695.00	£ -
Woodhouse kickboxing	Youth Point @ Cardigan Centre	£ 461.80	£ -
Fri night project	Leeds YMCA	£ 423.00	£ -
Lazer Activities	Lazer Centre	£ 1272.00	£ 3,498.00
Boredom No More	El Haq Supplementary School	£ -	£ 3,200.00
ESNW universal activities	ESNW Cluster	£ 1,760.00	£ -
Leeds Libraries	Leeds Libraries	£ 993.00	£ -
Total		£6,604.80	£ 7,289.07

4.0 Small Grants

4.1 At its March 2015 meeting the Inner North West Community Committee agreed to create a £8,000 fund for small grants. The table below details the small grants approved in 2015-16 and shows the balance available to spend.

Project Name	Lead Organisation	Amount Earmarked	Amount Paid
Equal Sounds	Musical Arc	£480.00	£480.00

5.0 Skips

5.1 At its March 2015 meeting the Inner North West Community Committee agreed to create a £2,500 fund for skips. As of writing, there had been no requests for skips for the 2015/16 financial year.

This page is intentionally left blank

INNER NORTH WEST COMMUNITY COMMITTEE

Wellbeing monitoring

Appendix 2

18 June 2015

1.0 Revenue projects live from 2013/14 that rolled into 2014/15

Project Name	Lead Organisation	Amount	Paid	Project description	Project update
Consultation and Engagement	Area Support Team	£1,500	£0.00	Consultation and engagement budget for the INW Community Committee area.	Internal pot of funding to use on community engagement. Funds brought forward to 2015/16
Milford Marlins - Junior Rugby	Milford Rugby Club	£2,540	£2,540	A weekly rugby league project running March - November 2014 to encourage young children to take up the sport.	Project completed and closed with full monitoring provided. 35 - 40 new children attended, with them continuing with the sport.
Community Development Worker Post	Area Support Team	£11,908.50	£11,908.50	Funding for a community development worker post; to recruit volunteer community champions, build on community groups and volunteers in the area and promote community cohesion	Project completed and closed with full monitoring provided. Members made the decision at the meeting of the Community Committee on 15 January 2015 not to continue with this role for 2014/15.
EnviroMET	Leeds Met Students' Union (CALM Volunteering)	£1,973.00	£1,972.74	To increase the number of students volunteering on environmental projects within the local community, improve student-community relations and to provide a joined up approach between us and other environmental initiatives within the city.	This project was completed in June 2014, to coincide with student changeover. Full monitoring has been provided.

Aireborough Summer Activities	Aireborough Summer Activities Scheme	£445.25	£445.25	To run holiday play schemes for children 4-19 years with moderate to severe learning and/or physical disabilities who live in the Aireborough area of Leeds, (LS5, 16, 18, 19, 20, 21).	Full monitoring submitted after the end of the 2013/14 financial year. Project complete
Far Headingley, Weetwood and West Park Neighbourhood Design Statement (SPD)	Far Headingley Village Society	£600	£600	To produce an updated edition of the 2005 Neighbourhood Design Statement and Council adoption as an Supplementary Planning Document (SPD)	11/11/14 - project complete with full monitoring submitted.
Woodsley Employability Project	Woodsley Road Multicultural Community Centre	£3,794.00	£3,794.00	To assist the BME communities of Hyde Park & Woodhouse and Burley areas to improve their chances of employability and help them to get on to the careers ladder.	Completed and full monitoring submitted. Q4 remaining monies were taken into account when allocating monies for 2014/15.
Fit Kids	Young Minds	£3,060	£3,060	To run educational workshops and fitness classes at Woodsley Road Community Centre for around 25 young people for over 48 weeks, aimed at tackling anti-social and criminal behaviour.	26/01/15 - Final invoice and full monitoring received.
ASB & Burglary packs	West Yorkshire Police	£1,000	£1,000	To support multi-agency projects across the Inner North West wards through the costs of ASB and burglary packs which will include crime reduction leaflets, ASB leaflets, promotional merchandise and fridge magnets.	Full payment made 11/09/14 after project carried out and packs distributed. All monitoring has been received.

2.0 Revenue projects 2014/15

Project Name	Lead Organisation	Amount	Paid	Project description	Project update
Small Grants	WNW Area Support Team	10000 (£8,000 after £2,000 was transferred out of the budget for the Kirkstall move to IW)	£ 5,837.20	To provide a budget for community and voluntary groups to apply for funding for small grants	in 2014/15, 15 small grant applications were approved.
Skips	WNW Area Support Team	2000 (£1,500 after £500 was transferred out of the budget for the Kirkstall move to IW)	£690.83	The skips budget provides skips for environmental groups, allotment associations etc for community clean ups.	In 2014/15, 5 skips were approved.
INW Festive Lights	Leeds Lights	£13,080.00	£13,080.00	To pay for the hire of festive lights between Oct 2014 and Jan 2015 for Weetwood, Meanwood, Headingley, Otley Rd, North Ln, Hyde Park Woodhouse, Kirkstall, Woodsley Rd and Little London	Paid in full. The lights were installed as agreed with no issues.
Woodsley Employability Project	Woodsley Road Multicultural Community Centre	£6,338.00	£6,338.00	To assist the BME communities of Hyde Park & Woodhouse, Burley and Kirkstall areas to improve their opportunities of employability.	Project complete and paid in full. 3 hours workshops have been held 2 days a week. 20 people have taken part in the workshops over the year with 6 people going on to find work and 4 people into volunteer roles.

Kirkstall Festival	Kirkstall Festival Committee	£5,900.00	£5,900.00	An annual event bringing together the local community at Kirkstall Abbey with competitions, entertainment, stalls and food and drink. The event attracts around 10,000 people. Funding is for stage hire, marquees, tables and chairs.	Project completed. Over 20,000 people attended the event on 12 July 2014. The grant was used to provide covered stages for 2 main areas. The main stage and youth stage hosted over 10 live acts. Numerous local groups were involved in the festival.
Headingley LitFest 2015	Headingley LitFest	£3,500.00	£3,500.00	To deliver the youth programme of Headingley Lit Fest which took place in March 2015. Young people will be introduced to writing and performing their own poetry	Project completed. Creative writing workshops were held with 6 primary schools, a poetry workshop was held at Leeds Academy and a masterclass at Lawnswood School.
Door-to-Door Supermarket Shopping	Older Wiser Local Seniors (OWLS)	£2,500.00	£2,500.00	To support the development and running costs of a door-to-door shopping service for local older people who have difficulties shopping.	Project completed. Twice weekly shopping service provided for elderly people from the Burley, Hyde Park, Woodhouse, Headingley, Kirkstall, Weetwood and West Park areas. Around 30 people benefit from the service

Leeds Music Hub	Leeds Music Hub	£5,000.00	£2,262.00	To provide employment opportunity for local musicians who will be tasked with developing the Hub and its events programme, delivering seminars, workshops and live music events	Project rolled forward to 2015/16 financial year with a current underspend of £2738. AST have agreed with Leeds Music Hub that the project be extended to September 2015 as there some initial issues around staff changes at the start of the project.
Purchase of Bedford Arms	OPAL	£10,500.00	£10,500	Originally approved when Kirkstall were still part of INW as a £14,000 Community Development Worker post. At a meeting of the Community Committee on 15 Jan 2015, Members agreed to decommission this work and instead allocate the funds to allow local group OPAL to purchase the leasehold on the Bedford Arms on the Silk Mills, so that they may re-develop the building as an LS16 Community Centre. It was agreed that £3,5000 be apportioned for IW following the Kirkstall move.	Upfront payment made for the purchase of the leasehold on the Bedford Arms. Exchange of contracts to take place on 29/05/15

Your Neighbourhood	Leeds Met Student's Union	£4,600.00	£4,574.30		Project complete with a small underspend. A Welcome to Headingley event was held on 27 September, a community action day on 5 November attracted 24 volunteers and a community café event held in December. Noise reduction campaigns were held. Overall student volunteer numbers for the project are at 27.
Off Road Bikes	West Yorkshire Police	£1,135.00	£1,135.00	To provide off road bikes to respond to calls about anti-social behaviour/illegal activity caused by motorcycles / quad bikes / 4 x 4 vehicles being driven off road usually on common land. The bikes will also carry out high-visibility patrols in hotspot areas.	Project complete and paid in full. It was reported that as the area receives regular patrols there have been little reports of associated problems in the area.
Out of Hours Noise Nuisance	Community Safety	£10,000.00	£10,000	To provide a dedicated mobile patrol and response service in hotspot areas to deal with the anticipated increase in levels of noise complaints during student changeover and freshers weeks.	Project complete and paid in full. 415 complaints were received about separate student properties and noise abatement notices served on 80 addresses. Six large student parties were prevented following 'likely to occur' noise abatement notices being served.

Children's Champion	St Marys Church, Hawksworth Wood	£5,500.00	£5,500	To pay for the employment of a part time children's champion, whose role will be to support the transition of children from primary into secondary education.	Paid in full. 22 young people from Hawksworth Wood Primary accessed the High School Heroes sessions in Summer 2014. School transition weeks were promoted to parents and engagement sessions held with them.
Fit Kids	Young Minds	£4,073.00	£2,740.00	To run workshops and fitness classes at Woodsley Road Community Centre for around 25 young people over the year; aimed at tackling anti-social behaviour.	Final monitoring has been submitted but proof of expenditure is required before the final payment can be made. The project has worked with 25 young people aged 10 -17. Sessions have included table tennis, cricket and motorbike sessions at the LAZER Centre.
INW Mini Projects	LCC Youth Service	£ 8,000.00	£4,259.10	To run a range of mini-projects throughout the year, focusing on the main holiday periods which will provide a range of opportunities for young people to develop new skills and associated confidence-building. Each project will be geographically targeted and will include skill development in physical activities, arts, citizenship and other areas identified in consultation with young people and partner agencies.	Carryover into 2015/16 agreed due to changes in Youth Service contract, which mean that they can now only deliver in the Weetwood ward. The sessions provided in 2014/15 included outdoor challenges activities, a beauty and massage mini course and a stable management mini course. Cookery sessions were also held at Ministry of Food. The project has

					engaged with around 45 young people.
Aireborough Summer Activities	Aireborough Summer Activities	£ 5,000.00	£ 5,000.00	To run a holiday play scheme for children aged 4 - 19 years old with learning or physical disabilities who live in ONW or INW Leeds.	Project complete and paid in full. Various events have been held including a trip to Kirkstall Abbey, Caving at Yeadon Tarn, a trip to Tropical World, a siblings day in October and a Christmas event in December.
Community Planner	LCC Planning	£24,000.00	£24,000.00	To pay for a part-time planning officer for the Inner North West area to assist with the Localism Act. The role had an emphasis on neighbourhood planning.	This project has completed and been paid for in full. The monies saw the Community Planner in post part time over 3 days. The role was monitored jointly through the Planning Sub Group and through monitoring received from the planning department. The community planner continued to support the work of the planning sub group, advise on planning applications and support neighbourhood planning in the area.

Leave Leeds Tidy	Leave Leeds Tidy	£8,000.00	£7,043.98	To minimise waste and increase recycling over the student changeover period. The scheme employs Leave Leeds Tidy wardens to deliver publicity about how to dispose of household waste etc. Collections bags are also distributed for clothes and other items. These are then collected and donated to charities or recycled.	Project completed with an underspend of nearly £1000. 8 action days were held across May, June and July. 9121 tonnes of reusable items were collected. 4 Leave Leeds Tidy champions were hired to deliver leaflets and speak to residents directly.
Additional Enforcement Staff on Woodhouse Moor	LCC Parkswatch - Safer Leeds	£11,879.00	£ 11,879.00	To fund additional dedicated staff to curtail anti-social activities on Woodhouse Moor and educate visitors.	Complete and paid in full. The project ran for 13 weeks; from 30 March 2014 - 29 June 2014. The scheme is now aided by additional signage at visible access points. Enforcement officers were a highly visible patrol service working across the whole of the park.
Rosebank Urban Wildlife Oasis	Groundwork Leeds	£3,000.00	£3,000.00	To run a 12 week programme with young people to undertake studying urban wildlife, being active in their local green spaces and to support the community in greening their neighbourhoods.	Project complete and paid. 6 after school sessions were held from June to July at 1.5 hours each. There was one Saturday session at the Marlborough Estate that was 1.5 hours long and one that was 3 hours long. There were also 3 events / community cafes and 1 celebration visit while attending Hyde Park Source Gala.

					Children aged 8 - 12 took part with an average of 12 children per session.
Community Engagement	OPAL	£9,000.00	£9,000.00	To pay for the recruitment of a part time community engagement worker to run a weekly luncheon club and coffee afternoons for the residents of Ireland Wood.	Complete and paid in full. Coffee afternoons held in Ireland Wood with 12 - 14 attendees. Luncheon Club held weekly with approx 40 attendees. The luncheon club now requires a waiting list with demand having grown.
Keep Fit, Keep Healthy, Be Happy	Caring Together	£ 6,575.00	£6,575.00	To support a programme of activities for older people at Woodhouse Community Centre. Activities will include gentle exercise, yoga, walking, Pilates and healthy eating classes.	Complete and paid in full. Around 70 older people are attending an activity of their choice either weekly or fortnightly. Those that are most vulnerable are being targeted by the group for the project. The funding has allowed for door to door transport to be set up for those that require it.
Healthy Lifestyle Group <i>(Approval figure)</i>	Behno (Sisters) Group	£10,907.00	£8,130.75	The Behno Group helps and supports local women	Remaining monies carried over into

<i>inc. £5,000 contribution from Public Health)</i>				who are isolated and experience a range of barriers accessing mainstream services these barriers are language, culture, poor literacy levels and also levels of deprivation in the area. Activities will include swimming, gentle exercise classes, health awareness talks and a healthy cooking course.	2015/16. This carryover was taken into consideration when allocating funding for the 2015/16 financial year. The Behno Group started that 20 members and it now has 92. 35 weekly swimming sessions have been provided, 12 healthy cooking & lifestyle sessions (including 4 delivered by Ministry of Food), 12 massage sessions and 35 weekly sessions of chair based and zumba classes. Awareness sessions were also provided on dementia, cancer, smoking and police community safety.
Healthy Living Project Focusing on Sedentary Occupational Groups (Approval figure inc. £5,000 contribution from Public Health)	Cardigan Centre	£10,000.00	£4,305.50	WNW public health team commissioned the Cardigan Centre to target sedentary men in the community whose working patterns may make it difficult for them to eat healthily and exercise regularly.	This project was de-commissioned following agreement with Public Health and the Community Committee Chair as the group were failing to deliver on outcomes for the project.
Eastern Media & Arts	Eastern Media & Arts	£4,500.00	£1,200.00	To produce a website 'Leeds Echo' as an online video, internet newsletter which will reflect local issues, success stories and concerns of the area and	Q1 payment was made after receiving appropriate monitoring. There has been little communication from

				also to celebrate and share good news stories.	the organisation since the first monitoring was received
Hyde Park Unity Day	Hyde Park Unity Day	£5,000.00	£5,000.00	This is an annual festival held on Woodhouse Moor for the local community. Activities include live bands, stalls, children's entertainment and art workshops. Funding will be used for security, fencing and hire of the main stage.	Project complete and paid in full. Around 6000 people attended Unity Day. Around 200+ people are involved in organising and delivering the event. Activities provided on the day included rock aerobics, dog show, bands and artists in various stages and sports including dance, football and cricket.
Support for Changeover	Localities Team	£10,223.00	£10,223.00	To part fund an environmental coordinator role in the Localities Team and to provide additional funds for the clear up associated with student changeover.	Complete and paid. The Environmental Services Co-ordinator helped plan the resources required to put into changeover, which is very resource intensive. During this time, he reworked the system of collections and put more resources into ensuring that items were picked up promptly. The Environmental Service co-ordinator was also heavily involved in ensuring that crews were working efficiently on the ground.

3.0 Youth Activities Fund projects live from 2013/14 that rolled into 2014/15

Project Name	Lead Organisation	Amount	Paid	Project description	Project update
Burley Chatterbooks	Better Leeds Communities	£ 895.00	£ 895.00	Run a Chatterbooks project for children aged 8-12 hosted and facilitated by Burley Library. To run reading sessions over 8 weeks at the library.	Complete and paid. The project ran for 8 weeks and a different activity was put on each week. 8 different children attended the groups
Child Out	Meanwood Junior Play Scheme	£ 845.00	£ 845.00	To provide a Youth Club once week a for children aged 8 – 14 years old, who live in the Meanwood area of Leeds on a Friday Night; and to provide an Activity Week in the half term school holiday in February 2014.	Complete and paid. The project started on 31/01/14 and finished on 21/03/14. On average 15 - 20 young people aged 8 - 14 were attending the sessions. An activity week was also held over February half term.
Friday Night Project	YMCA (with Extended Services)	£ 1,631.00	£ 855.20	The Friday night project will be based in Holt Park Active between 5 and 7pm. Junior youth provision started in January 2014. This will be an 8 week pilot starting in January 2014 and running on a Thursday evenings between 6 and 7.30pm at a central location in the Cluster. This will be in either Ireland Wood Primary School or Holt Park Active. Around 25 - 30 places available for FNP and 25 for the youth provision.	Complete. Underspend on the project to go back into the pot. The project ran for 8 weeks at Holt Park Active. 10 young people attended the FNP. The Junior Youth Provision project didn't take place.

Hip Hop Lives	Invizible Circle Education	£ 450.00	£ 251.00	<p>The programme will begin in February half term and continue until the end of March 2014. The activities aimed at the most in-need young people, mainly aged 8-17. The programme will primarily target Woodhouse and Hyde Park.</p>	<p>Complete. The project was delivered in February and March 2014. 2 sessions at 1.5 hours long were delivered per week, one was aimed at 8 - 11 year olds and the other at 11 - 17 year olds. The breakdancing, DJ and beatboxing sessions were held at Woodhouse Community Centre. The project was well attended with an average of about 20 young people per session</p>
Intro to Hockey	Leeds Hockey Club	£ 1,545.00	£ 1,545.00	<p>To offer 5 high schools 1 hour of hockey coaching per week for 6 weeks at no cost to the schools (i.e. After school sessions for all). The after school sessions will be linked to a 1 hr a week of community hockey session at the Weetwood Sports Facility in Leeds which will run for 35 weeks. Also includes the provision of 1 community day of 'Holiday Hockey' activity per holiday out of term time (In Half term & Holiday breaks) at a no cost to the children. This would be run at the Weetwood Sports Facility and supported by volunteer staff involved in running the after school sessions.</p>	<p>Complete and paid in full. Due to some issues around agreeing dates for the project with schools, the project did take longer to complete than initially proposed. The project engaged with anywhere from 30 participants to 88 at one session.</p>

Project Beats	Equilateral Media	£	2,000.00	£	2,000.00	<p>This was an opportunity for young people to engage in specialist areas of music production and music technology. To provide 10 weeks of activities split into two blocks of 5 weeks, 3 hours each week on a weekday evening. The project will engage young people aged 8-17. To accomplish this each session will be split into two parts – firstly an hour drop-in style session for young people aged 8-12 and the following two hours a structured music production course for young people aged 13-17.</p>	<p>Complete and paid in full. The project ran 10 weekly sessions for 3 hours on a Thursday. The sessions were split for 8 -12 year olds for the first half of the sessions and for 13 - 17 year olds for the second half of the session. 105 people attended over the 10 weeks</p>
---------------	-------------------	---	----------	---	----------	---	--

T Shirts 4U	Youth Point @ Cardigan Centre	£ 1,690.00	£ 1,300.16	To run a T-shirt printing project, the aim is to give young people in the local community an opportunity to develop their artistic and creative ability through designing their own t-shirts. They will have the chance to showcase their design and/or sell them to the public at local events and through social media networks. The sessions will involve young people sketching different designs for their t-shirt, learning print screening techniques, gaining knowledge and skills in additional t-shirt printing methods such as tye dying and producing their own unique t-shirts to wear.	Complete. Underspend to be returned to the pot. 19 young people registered for the sessions, with an average of around 8 young people attending per session.
-------------	-------------------------------	------------	------------	--	--

4.0 Youth Activities Fund projects 2014/15

Project Name	Lead Organisation	Amount	Paid	Project description	Project update
Trapeze – Youth Aerial Project	Urban Angels	£2,335.00	£2,335.00	The project will deliver a trapeze and aerial hoop project for young people at the Cardigan Centre. There will be 10 sessions each lasting 1.5 hours Skills taught will include static solo and doubles trapeze, silks, rope and aerial hoop. The project will be videoed	Complete and paid in full. 10 sessions were held at the Cardigan Centre; the first 8 were sessions of aerial trapeze, with the last two sessions allowing for the young people to film the project. Overall there were 11

				and photographed in 3D to allow editing with thought and speech bubbles.	participants with 9 taking part in the final show.
Holiday Activities	YMCA – Hawksworth Wood	£2,505.00	£810.00	YMCA will deliver 2 weeks of holiday sports and activities, Hawksworth Wood Activity Centre like Play Schemes, Football, Dance, Free Play, Tennis, Table tennis, Parkour (free running) and more. The project will reach up to 15 young people	Project complete. The remaining monies are to go back into the pot. An Easter playscheme was held with an average attendance of 10 young people, a summer playscheme with an average attendance of 9 and an Easter sports event with 9 attendees and summer sports event with 14 attendees.
Multi Sports Holiday Camp	LCC Sports & Active Lifestyles	£2,688.00	£1,747.53	<p>The project will deliver a week long Multi Sports Camp during the summer holidays for young people between the ages of 8-13. This camp will offer young people the opportunity to take part in a range of sports activity at Kirkstall Leisure centre. The project will be delivered through qualified sports coaches delivering a range of sports such as, football, cricket, netball/basketball, dodgeball and athletics.</p> <p>The project will also deliver some sports activity at Woodsley Road Community Centre later in the year aimed at 14 – 19 year olds. This activity will give this age group provision through the holidays. As an addition to this there will</p>	The project is now complete with the underspend to be transferred back into the pot. Multi-sport camps were run on 4 consecutive Fridays at Kirkstall Leisure Centre; 28 July - 19 Aug 2014. Sports included, amongst others, football, cricket, dodgeball and athletics. The project engaged with 18 young people. At Woodsley Road 4 camps were held, 2 of which were female only. There were 11 attendees at the mixed camp and 12 at the female only one. 12 females completed the community first aid course.

				also be the delivery of a First Aid course in the October Half term.	
INW Summer Mixtape 2014	Equilateral Media	£2,000.00	£0.00	Inner North West Summer Mixtape 2014 is a series of music based youth activities providing training and recording opportunities that will culminate in a self-titled compilation album/mixtape of work produced over the summer of 2014. The mixtape will be released online and several hard copies will be made available to participants.	There had been internal changes in the Equilateral Media staffing and as a result this project did not go ahead. £2,000 funding has been returned to the pot.
Woodhouse Kickboxing	Youth Point @ Cardigan Centre	£1,046.00	£584.20	The project will deliver weekly martial arts kickboxing sessions for young people aged between 13 and 17 years old from Woodhouse Community Centre from 1st April 2014 and over 10 weeks. Stretching and relaxation techniques will also form part of the class, to teach students how to stay calm in confrontational situations. They will also discuss healthy eating and nutrition.	The project encountered some challenges at the start such as finding an instructor able to commit to a 10 week project. Also, the attendance for the session fluctuated after a couple of weeks and many of the young people that attended are very hard to reach and engage, during one of the sessions two workers went out to do some outreach and encourage young people in the area to participate. Feedback from the young people was positive and the majority felt they had learnt and developed a lot over the course of the project. The young people reported that 2

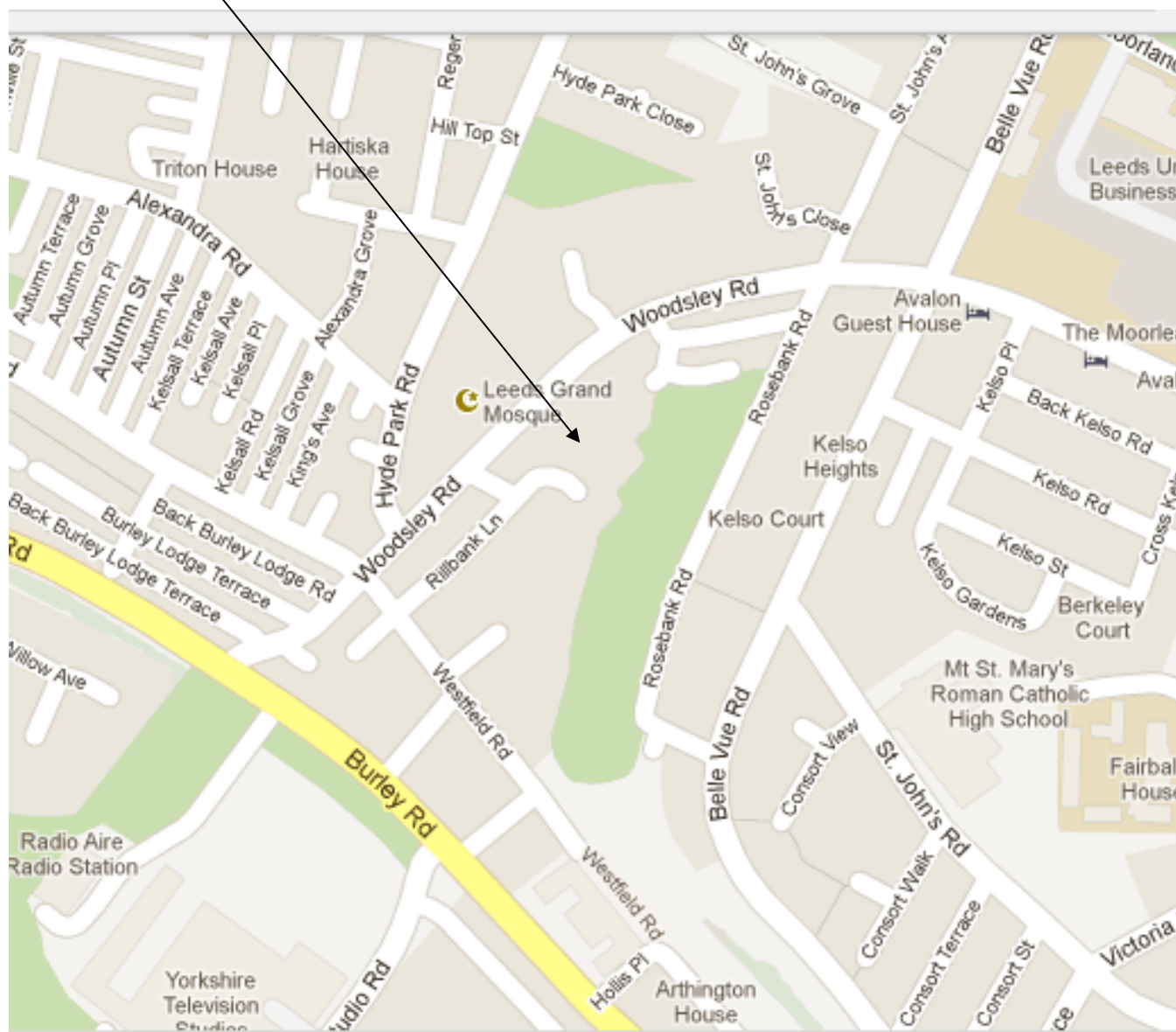
					hours for a session was too long and the project was cut to 1 hour sessions which resulted in an underspent. This will be used to continue the project and to deliver a further 10 weeks.
Friday Night Project & Junior Youth provision	Leeds YMCA	£4,272.00	£ 3,849.00	<p>ESNW Youth Provision will be open to children and young people (C&YP) living in the ESNW Cluster and/or attending Cluster schools. The Friday Night Project - this provision has been running successfully for more than five years. Numbers attending have been up to 40 in the past. Number of places available with current staffing ratio will be 24 and it will be based in Holt Park Active. Junior Youth Provision - In the first instance a 10 week pilot starting April 2014 will run on Tuesday evening's 6 – 7.30 Holt Park Active offering facilities for children and young people with additional needs.</p>	<p>Underspend on the project of £423 has been returned to the pot. The first week of the project on 25 September saw 0 attendees at the junior project and 10 attendees at the FNP on 26 September. Average attendance at the FNP was 9 young people and 5 at the junior project.</p>

Left Bank Skate	Left Bank Leeds	£3,645.00	£3,645.00	<p>Left Bank Leeds will temporarily convert its large flexible art space into a skate park for young people aged 8-17.</p> <p>The skate park will take place over 4 consecutive days during the summer holidays with a celebration event on the evening of the final day. There will be 3 sessions per day starting at 10am, 12pm and 2pm with sessions lasting 2 hours each. Spaces will be limited to 25 participants per session, and the sessions will be split into 8-11 and 12-17 age groups. It is hoped to reach between 200 and 300 young people over the 4 days.</p>	<p>Due to unforeseen circumstances, it was agreed that Left Bank could run this project over February half term 2015 instead. Over the week there were 145 users aged between 8-17, of whom 32 were girls. This figure included some repeat visitors, as some young people came for several sessions. There were 42 adult users of whom 7 were women and due to requests through social media there was one under 8 session which attracted 14 boys and 2 girls. (NB the adult and under 8 sessions were not funded by INWL funding).</p>
Leeds Rhinos Multi Sports Camp	LCC Sports & Active Lifestyles	£1,332.00	£1,294.90	<p>The project is to run a 3 day multi-sport camp delivered by The Leeds Rugby Foundation. Young people will take part in a variety of sports and dance activity over the 3 days. A signed Rugby ball will be handed out to a star pupil at the end of the camp. The camp will be held at City Of Leeds School 10am – 3pm each day and young people from the local feeder primary schools in and around the Hyde Park Little London area will be targeted.</p>	<p>Complete and paid. Underspend to be returned to the pot. The camp was delivered on 16,17 and 18 February. The camp ran 10am - 3pm each day. 32 young people attended the camp.</p>

Lazer Activities	Lazer Centre	£ 4,770.00	£0.00	To deliver 30 x 2 hour activity experiences to young people in the INW area. Plan to run these through the year at times and dates that work best for young people and give them a choice as to which they most want to do. The activities are for up-to 8 young people and run for two hours.	A proportional payment of £3498 is to be made on this project as only 22 of the 30 sessions have been delivered. AST have agreed that the remaining funds can be carried over into 2015/16 to deliver the remaining 8 sessions.
Kids United	Better Leeds Communities	£ 1,988.00	£1,988.00	To run 12 Saturday play sessions from 10 January - 29 March for up to 50 children to attend at Alexandra Park in Burley. Activities are flexible and can include den building, sports and team games, arts & crafts etc.	Complete and paid in full. 12 outdoor play sessions were held which attracted 93 children in total. Example activities included rope swings, BBQ, face painting and football.
Boredom No More	Al Haqq Supplementry School	£ 3,200.00	£0.00	The project will deliver 2 sports sessions which will consist of different age groups i.e. 8-11 and 12-17 in the Hyde Park & Woodhouse wards	Awaiting monitoring. No payment made.
ESNW Universal Activities	ESNW Cluster	£1,760.00	£0.00	The project will offer a mix of activities including football, the works – BMX, skateboard, scooters, free street, free Family fun sessions and a lego workshop.	Awaiting full monitoring. No payment made.
INW Hub Scrap Art Project	INW Hub Cluster	£ 400.00	£ 400.00	Funding is requested to deliver a themed Lego and Minecraft activities at Headingley Library and Burley Library to attract children and families, teens and young people. Lego/Minecraft activities attract both genders and all	Completed

				age ranges are created for.	
Cardigan Centre	Leeds Libraries	£ 993.00	£0.00	To run lego and minecraft workshops at Headingley Library and Burley Library. Sessions ran on 18 February, 20 February, 14 March, 28 March, 8 April and 13 April.	Monitoring not yet received. Project only finished at Easter 2015.

Woodsley Road Community Centre
64 Woodsley Road
Leeds
LS3 1DU



This page is intentionally left blank